St. MATTHEW'S CHURCH, HARWELL

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2001

General	Fund	Receipts	and	Payments	Account

General Fund Receipts and	200		2000	
	£	£	2000 £	£
Receipts	~	~	~	-
Donations				
Planned Giving		32,252		28,437
Tax Recovered		6,899		5,257
Loose Alms		8,750		8,527
Donations/Legacies		5,851		3,478
Donations for Church Hall		491		129
	54,243	-	45,828	
Other Income				
Insurance claims		1,000		53
Fees		840		748
Interest		2,307		2,993
Contributions from Chilton PCC	7 707	<u>3,650</u>	9.660	<u>3,756</u>
Total Receipts	7.797		7.550 53.370	
Payments	62,040		53,378	
Joint Expenses with Chilton Ministry				
Ministerial Expenses		2.052		2 700
Assistant Minister's Expenses		3,053 1,622		2,788
Visiting Speaker		50		1,956 0
Secretary's Salary & Expenses		2.716		2.650
beeretary socially to Expenses	7,441	2.710	7,394	2.050
Administration			7,554	
Stationery		733		676
Office Costs		743		
Subscriptions and courses				1,142
Broadsheet		863 1.291		436 755
Miscellaneous		1,291		753
Assistant Minister's House		496		890
Designated to the Photocopier		1700		0
Fund		2100		<u> </u>
	5,837		3,978	
W	13,278		11,372	****
Harvell PCC Expenses				
Parish Share and Mission Giving Parish Share		24.027		22.256
Mission Giving		24,927 7,400		22,256
Wission Giving	32,327	7,400	31.056	8,800
Buildings Committee	_ 32,321		31,030	
Maintenance & Minor Repairs		4,762		2,457
Electricity, Cleaning & Water		2,989		1,872
Insurance		2,811		5,401
Hall Maintenance & Services		2,302		2,740
Hall Insurance		496		998
Designated to the Nave Chair		500		0
a sugnatura to the river of the		500		
fund		500		
		500		<u>0</u>
fund				0
fund Designated to the Bell Pulley repair fund	14,360		13,468	<u>0</u>
fund Designated to the Bell Pulley repair fund Administration	14,360	<u>500</u>	13,468	
fund Designated to the Bell Pulley repair fund Administration Administration	14,360	<u>500</u> 175	13,468	269
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges	14,360	500 175 200	13,468	269 250
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services	14,360	500 175 200 60	13,468	269 250 796
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration	14,360	175 200 60 297	13,468	269 250 796 341
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses	14,360	175 200 60 297 146	13,468	269 250 796 341 204
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders,	14,360	175 200 60 297	13,468	269 250 796 341
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders, GB,Scouts	14,360	175 200 60 297 146 687	13,468	269 250 796 341 204 671
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders,	20	175 200 60 297 146		269 250 796 341 204
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders, GB,Scouts	<u>1.629</u>	175 200 60 297 146 687	<u>2.695</u>	269 250 796 341 204 671
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders, GB,Scouts Miscellaneous	<u>1.629</u> 48.316	175 200 60 297 146 687	<u>2.695</u> 47,219	269 250 796 341 204 671
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders, GB,Scouts Miscellaneous	<u>1.629</u>	500 175 200 60 297 146 687 64	2.695 47,219 58,591	269 250 796 341 204 671
fund Designated to the Bell Pulley repair fund Administration Administration Bank Charges Services Organist's Remuneration Subscriptions & Courses Sunday Schools, Pathfinders, GB,Scouts	1.629 48.316 61,59	500 175 200 60 297 146 687 <u>64</u>	<u>2.695</u> 47,219	269 250 796 341 204 671

Payments	Alpha Courses Receipts and Payments Receipts	Account	- Designate	ed Fund	
Payments	Receipts	1 257	0		
Excess of Receipts over Payments	Payments	NO. B. C.			
Bank current account at 31 January 2001 233 0					
Bank current account at 31 December 2001 233 0					
BibleLands Collections Receipts and Payments Account - Designated Fund Receipts Payments 168.54 228.56 Excess of Receipts over Payments Sexess of Receipts over Payments 100 Bank current account at 31 December 2001 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					
168.54		255	<u>U</u>		
Payments	BibleLands Collections Receipts and Receipts	Payments	s Account –	Designated	Fund
Excess of Receipts over Payments		168.54	228.56		
Excess of Receipts over Payments 0 0 0	Payments	168.54	228.56		
Bank current account at 1 January 2001 0 0	Excess of Receipts over Payments	0	2000 1000000		
Bishop's Outreach Fund Receipts and Payments Account - Designated Fund Receipts 318.35 0	Bank current account at 1 January 2001	0			
Receipts Payments 318.35 0 Payments 318.35 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 CMS Box Collections Receipts and Payments Account Designated Fund Receipts 436.01 446.20 Payments 436.01 446.20 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Children's Society Receipts and Payments Account Designated Fund Receipts Receipts Colored Fund Receipts Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Donations for D&E Meader from Sunday School Receipts and Payments Account Designated Fund Receipts 87.71 0 Payments 87.71 0 Payments 87.71 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Donations for D&E Meader Car Receipts and Payments Account Designated Fund Receipts Receipts over Payments 885.00 0 Payments 885.00 0 Payments 885.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0	Bank current account at 31 December 2001	0	0		
Payments		Payments	S Account –	Designated	Fund
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CMS Box Collections Receipts and Payments Account - Designated Fund Receipts 436.01		0	0		
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Excess of Receipts over Payments 0 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Donations for D&E Meader from Sunday School Receipts and Payments Account - Designated Fund Receipts 87.71	•	61.55	0		
Excess of Receipts over Payments 0 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Donations for D&E Meader from Sunday School Receipts and Payments Account - Designated Fund Receipts 87.71	Payments	61.55	0		
Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Donations for D&E Meader from Sunday School Receipts and Payments Account - Designated Fund Receipts 87.71 0					
Donations for D&E Meader from Sunday School Receipts and Payments Account - Designated Fund Receipts 87.71					
St.71	Bank current account at 31 December 2001	<u>0</u>	0		
Receipts Receipts over Payments Receipts Receip	Fund	y School	Receipts an	d Payments	Account – Designated
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Excess of Receipts over Payments	Payments	000000000000000000000000000000000000000	0		
Bank current account at 1 January 2001			_		
Bank current account at 31 December 2001					
Receipts 885.00 0 Payments 885.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0	Bank current account at 31 December 2001	0	0		
Payments 885.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0		ts and Pa	yments Acco	unt - Desig	 nated Fund
Excess of Receipts over Payments 0 0 Bank current account at I January 2001 0 0		885.00	0		
Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0	Payments	885.00	0		
Bank current account at I January 2001 0 0			7.000		
Bank current account at 31 December 2001 $\underline{0}$ $\underline{0}$		0	0		
	Bank current account at 31 December 2001	0	<u>0</u>		

Formula Form	Heating and Lighting Project Rec	eipts and Pay 2001	ments Acco	unt – Designated Fu 2000
Donations	_	£	££	£
Discount	Receipts			
Bill overestimate	Donations	1,	170	2,220
1,504 3,236 242 2012 224 2012			334	529
Payments	Bill overestimate	200	0	487
Payments		1,504	3,236	
Excess of Receipts over Payments	Payments	0		
Bank current account at 1 January 2001 5.239 3.735			A CONTRACTOR OF THE CONTRACTOR	
Bank current account at 31 December 2001 5,239 3,735				
Mary's Leaving Present Receipts and Payments Account - Designated Fund Receipts 1353.29				
1353.29		5.25	5.755	
Payments	Mary's Leaving Present Receipts a	and Payments ,	Account – I	Designated Fund
Excess of Receipts over Payments Bank current account at 1 January 2001 ODBF Fees Receipts and Payments Account - Designated Fund Receipts 207 1,459 Payments 486 1.448 Excess of Receipts over Payments (279) 268 Bank current account at 31 December 2001 0 279 ODBF Statutory Fees Receipts and Payments Account - Designated Fund Receipts 284 0 ODBF Statutory Fees Receipts and Payments Account - Designated Fund Receipts 284 0 Payments 0 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 284 0 Payments 284 0 Bank current account at 31 December 2001 284 0 Payments 284 0 Bank current account at 31 December 2001 284 0 Payments 284 0 Payments 284 0 Bank current account at 31 December 2001 0 0 0 Bank current account at 31 December 2001 0 0 0 Bank current account at 31 December 2001 0 0 0 Bank current account at 31 December 2001 0 0 0 Bank current account at 31 December 2001 0 0 0 Bank current account at 1 January 2001 0 0 0 Bank current account at 1 January 2001 0 0 0 Bank current account at 1 January 2001 0 0 0 Payments 283.20 0 Payments 283.20 0 Payments 283.20 0 Excess of Receipts over Payments 0 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Excess of Receipts over Payments Account - Designated Fund Receipts Sank current account at 31 December 2001 0 0 Excess of Receipts over Payments Account - Designated Fund Receipts Sank current account at 31 December 2001 0 0 Excess of Receipts over Payments 0 0 0 Excess of Receipts over Payments 0 0 0 Bank current account at 1 January 2001 0 0 0		1353.29	0	
Excess of Receipts over Payments 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1353.29	<u>0</u>	
Bank current account at 1 January 2001 Bank current account at 31 December 2001 ODBF Fees Receipts and Payments Account - Designated Fund Receipts 207 1,459 Payments 486 1,448 Excess of Receipts over Payments (279) 11 Bank current account at 1 January 2001 279 268 Bank current account at 31 December 2001 0 279 ODBF Statutory Fees Receipts and Payments Account - Designated Fund Receipts 284 0 Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 284 0 Payments 284 0 Payments 284 0 Bank current account at 31 December 2001 284 0 Pastoral Care Course Receipts and Payments Account - Designated Fund Receipts 83.20 0 Payments 83.20 0 Payments 83.20 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 284 0 Portable Font Receipts and Payments Account - Designated Fund Receipts 83.20 0 Payments 83.20 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Portable Font Receipts and Payments Account - Designated Fund Receipts 548.00 0 Payments 548.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0	Excess of Receipts over Payments	0		
ODBF Fees Receipts and Payments Account - Designated Fund Receipts 207 1,459 Payments 486 1,448 Excess of Receipts over Payments (279) 11 Bank current account at 1 January 2001 279 268 Bank current account at 31 December 2001 0 279 ODBF Statutory Fees Receipts and Payments Account - Designated Fund Receipts 284 0 Payments 0 0 Excess of Receipts over Payments 284 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 284 0 Pastoral Care Course Receipts and Payments Account - Designated Fund Receipts 83.20 0 Payments 83.20 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Payments 83.20 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 51 December 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Bank current account at 31 December 2001 0 0 Portable Font Receipts and Payments Account - Designated Fund Receipts 548.00 0 Payments 548.00 0 Payments 548.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 1 January 2001 0 0	Bank current account at 1 January 2001	0		
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Pastoral Care Course Receipts and Payments Account - Designated Fund		284		
Pastoral Care Course Receipts and Payments Account - Designated Fund Receipts 83.20 0 Payments Excess of Receipts over Payments Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Portable Font Receipts and Payments Account - Designated Fund Receipts 548.00 0 Payments 548.00 0 Excess of Receipts over Payments 548.00 0 Bank current account at 1 January 2001 0 0		0	0	
Receipts 83.20 0	Bank current account at 31 December 2001	<u>284</u>	0	
Payments 83.20 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0 Bank current account at 31 December 2001 0 0 Portable Font Receipts and Payments Account - Designated Fund Receipts 548.00 0 Payments 548.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0		Payments Acc	count - Des	ignated Fund
Excess of Receipts over Payments	200	83.20	0	
Excess of Receipts over Payments	Payments	83.20	0	
Bank current account at 1 January 2001	•	10		
Descript				
Portable Font Receipts and Payments Account - Designated Fund **Receipts** 548.00				
Receipts Payments 548.00 0 Excess of Receipts over Payments 0 0 Bank current account at I January 2001 0 0				
Payments 548.00 0 Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0 0			Designated	l Fund
Excess of Receipts over Payments 0 0 Bank current account at 1 January 2001 0	T	548.00	0	
Excess of Receipts over Payments 0 0 Bank current account at I January 2001 0	Payments	548.00	0	
Bank current account at I January 2001 0 0	Excess of Receipts over Payments	0	1 To	
			100	

Social Committee Receipts and Payments Account - Designated Fund Receipts

0	269
305	282
(305)	(13)
305	318
<u>0</u>	305
	(305)

Tear Fund Receipts and Payments Account - Designated Fund Receipts

	417.54	432.60
Payments	417.54	432.60
Excess of Receipts over Payments	0	0
Bank current account at 1 January 2001	0	0
Bank current account at 31 December 2001	0	<u>o</u>

Tower Floodlighting Receipts and Payments Account - Designated Fund Receipts

85	380
<u>40</u>	180
43	200
200	0
<u>243</u>	200
	40 43 200

The following short-term Designated Funds were set up this year and have had only receipts:

Sound System Fund £402

Altar Frontal Fund £1200

Nave Chairs Fund £500, Bell Pulley Repairs £500, Photocopier Fund £1700 receipts comprise transfers of designated income from the general fund.

Statement of Assets and Liabilities at 31 December 2001

Monetary assets

	General Fund	Heating & Lighting	Tower Floodli ghting	Alpha Courses	ODBF Statutory Fees	Short- term funds	Total 2001	Total 2000
Bank current account	424	5,239	243	233	284	4,302	10,725	6,624
CBF Deposit Fund	44,827	0	0	0	0	0	44,827	42,700
Total cash	45,251	5,239	243	233	284	4,302	55,552	49,324

Other Assets (included at purchase price)

Church Hall (1994)	137644	0	0	0	0	137644	137644
Photocopier (1996)	3231	0	0	0	0	3231	3231
Computer (1996)	1959	0	0	0	0	1959	1959

Church furnishings are included in the Inventory and vested in the wardens on special trust.

It is estimated that £6,000 will be recovered from the Inland Revenue for April-December 2001, when the claim is put in after April 5th, 2002.

Liabilities

Overestimated Chilton PCC contribution of £330, which is taken into account in the calculation of their contributions for 2002.

Accounting policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 using the Receipts and Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC. The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members. Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Amounts owing from the Inland Revenue where a formal claim has been made.
- Any other amounts owing to the PCC including insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Creditors for goods or services where the supply has been received and invoiced by December 31.

Note: The Short-Term funds named under Monetary assets consist of the New Photocopier, Altar Frontal, Sound System, Nave Chairs and Bell Repairs funds. The ODBF Statutory Fees contra account replaces another for the same purpose, to coincide with the new methods of accounting used by the Diocese for this.

Financial Statement for the year ended 31 December 2001

Independent Examiner's Report to the PCC of St. Matthew's, Harwell

This report on the accounts of the PCC for the year ended 31 December 2001 which are set out on pages 1 to 3, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (The Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect of the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Manning A.C.A.

Brook House, Blenheim Hill, Harwell

February 8th, 2002