

**Minutes of a Meeting of All Saints' Chilton PCC held on
Tuesday 24th January 2012 at 9.30pm in Saint Matthew's Church Extension**

Present:	Mrs Liz Morris (Chair)	Mrs Carol Pigott
	Mrs Naomi Gibson	Mrs Ruth Poole
	Mr Stuart Gibson	Rev Pam Rolls
	Mr Andrew Hayes	Mr Alex Reich
	Rev Dr Jonathan Mobey (part)	Miss Avril Butler (Co-opted Secretary)

1. Apologies for Absence

Apologies were received from Dr John Berry, Mrs Hazel King and Mr John Pigott.

2. Minutes of the Last Meeting

The minutes of the PCC meeting held on Tuesday 15th November 2011 were signed as a correct record.

3. Matters Arising from the Minutes

- (i) Sound and Vision Update Stuart reported that the broken microphone has been replaced. A headset microphone has been purchased and is working well. The microphones are kept in a separate bag away from the power pack.

The main aisle projector has to be re-sited and needs some modification. Once the main aisle projector is re-sited the South aisle projector will be erected.

The Archdeacon's licence has now been received and a DAC certificate will be needed prior to submitting a "Petition for Faculty" form.

- (ii) Churchyard Wall The diocese has written to us to say that they do not have the funds available to help with the repair of the wall but would send a copy of our letter to the Archdeacon in case he could suggest a way of obtaining some funding. The Archdeacon contacted John Rees, registrar of the Diocese of Oxford and sent the PCC a copy of the email he had received from Mr Rees. It was agreed that the PCC shall not get a party wall agreement and shall keep the Church's side of the wall in good order. The PCC shall maintain a good relationship with Mr and Mrs Clark and let them know that it will not be going ahead with the party wall agreement and as such will not be asking them for a contribution towards the repair. The Fabric Committee will inspect the wall regularly to spot signs of deterioration early. A plan of action will also be implemented to follow up on the valued inspection of the wall undertaken by Howard Gander on 29 January 2011. The letter from the Diocese and Archdeacon along with all other correspondence about the wall and the January 2012 minutes will be kept on file.

- (iii) Sidesmen Training Liz reported that she carried out a training session on how to use the laptop and projector.

- (iv) Photo Board/Notice Board Liz said that the Notice Board has been changed by Falcon Signs but she was waiting for better weather before new photographs could be taken for the Photo Board.

4. Committee Reports

- (i) Finance and Budget for 2012 Stuart had circulated the following documents in advance of the meeting:

Financial Statement for the year ended 31st December 2011.
Chilton Budget 2012.
Joint Budget 2012.
Financial Report January 2012.

Stuart explained that the deficit will be in the region of £8K and we shall need to increase income or default on the parish share. The pledged income is less than the parish share. Liz thanked Stuart for all his hard work as treasurer and proposed that the PCC accept the budget and review the parish share in June. This was agreed unanimously.

- (ii) Fabric John B. had circulated the Fabric Report for January 2011 in advance of the meeting. The main point of the report was that the Quinquennial Church Inspection had concluded that the Church is well looked after and there is very little work requiring urgent attention. Liz thanked John B. in his absence for all his hard work as Fabric Committee chairman. Liz suggested that the Church should have a Diamond Jubilee fund raising project to improve disabled access to the Church and all agreed this was a good idea.
- (iii) Youth and Child Protection There was nothing specific to report.
- (iv) Pastoral Care There was nothing specific to report.

5. Review of Christmas

The Christmas carol services had been well attended. This year the last Sunday before Christmas falls on the 23rd December and thought needs to be given nearer the time whether this is the best date for this year's Christmas carol services. The Christingle service had been held at the end of January this year on January 22nd and it was agreed that this had worked well and the service had been well attended.

6. Preparations for Lent and Easter

Pam said that planning for Lent and Easter was in progress and confirmed that the Chilton Good Friday Procession will be going ahead.

7. Queen's Diamond Jubilee Celebrations

Liz reported that Ali Poole will be co-ordinating the Chilton Queen's Diamond Jubilee celebrations. A village fete is being planned for Monday 4th June. It was suggested that an exhibition e.g. flower arranging, art, poetry etc could be held in the Church with cream teas being served on that day. Liz said that she will check with Hazel about the cream teas.

8. Lighting the Chancel Window

Liz said that Ian Thompson has told her that he had driven passed the Church one evening when the chancel had been lit and it had looked very welcoming and

impressive. It was agreed that a trial of a spotlight on a timer focussing on the Chancel window will be held in November.

8. Future Dates

Wednesday 22nd February 2012	Ash Wednesday Service in All Saints' Chilton
Friday 6 th April 2012	Good Friday Procession around Chilton
Sunday 8 th April 2012	Easter Sunday
Monday 16 th April 2012	Chilton AGM

9. Any Other Business

- (i) Liz read out two letters, one from Pam expressing thanks for the gift towards her training and one from Carol thanking the PCC for the gift token sent to her at Christmas. Mrs Anne Pickford had asked Avril verbally to pass on her thanks to the PCC for the gift token sent to her at Christmas.
- (ii) Andrew said that Allan Nickerson has suggested that new prayer books should be purchased for the 8.00am Communion Service and this was agreed.

10. Closing Prayer.

Pam closed the meeting with prayer at 10.45pm.

Date of next Meeting: Tuesday 6th March 2012 at 7.45pm in St Matthew's Harwell Church Extension.

.....Chairman

Avril Butler
Secretary