

**Minutes of a Meeting of All Saints' Chilton PCC held on
6th March 2012 at 9.00pm in St Matthew's Harwell Church Extension**

Present: Mrs. Liz Morris (Chairman) Mr. John Pigott
 Mrs. Naomi Gibson Mrs. Ruth Poole
 Mr. Stuart Gibson Revd. Pam Rolls
 Mrs. Hazel King Miss. Avril Butler (Co-opted Secretary)
 Mrs. Carol Pigott

1. Apologies for Absence

Apologies had been received from Dr. John Berry, Mr. Andrew Hayes and Mr. Alex Reich.

2. Minutes of the Last Meeting

The minutes of the PCC Meeting held on Tuesday 24th January 2012 were signed as a correct record.

3. Matters Arising from the Minutes

- (i) Sound and Vision Update John P. has made a wedge and examined the arm for the projector to see how best it can be fitted. Andrew has sent the faculty papers to the Diocesan Registry by recorded delivery. Pam raised the question of what should be done with the old equipment e.g. DVD player. John P. said he knows someone who takes redundant equipment and he volunteered to contact them and organise its collection.
- (ii) Queen's Diamond Jubilee Celebrations Liz reported that the arrangements were well under way for the celebrations on Monday 4th June. There will be Cream Teas, flower display and poetry reading in Church. At the village Hall there will be a variety of stalls, exhibits by village groups, pig roast and music from a number of different groups. On the Sunday it is hoped to have a "Big Lunch" in the Hall and playing field.
- (iii) Update on Churchyard Wall Since the January meeting various emails had been exchanged and in order to resolve the issue a meeting had been held between Jonathan, Pam, Andrew and Liz. At the meeting it was agreed that the write up about the churchyard wall in the January Minutes would stand. A letter suggesting joint ownership of the wall would be drafted and sent to Mr and Mrs Clark at Middle House. A similar letter will also be sent to the occupants of West House. The Fabric Committee will inspect the wall regularly to spot any signs of deterioration.

4. Committee Reports

- (i) Finance Stuart had circulated the March 2012 Financial Report and Revenue Account for 1st January 2012 to 29th February 2012 in advance of

the meeting. Hazel raised a question about the funding for specific projects which she felt was not clear. Stuart agreed to amend the wording to make the meaning clearer. Stuart said that the accounts had been audited and Liz thanked Stuart for all his hard work as treasurer.

- (ii) Fabric: A copy of the March 2012 Fabric Report had been circulated in advance of the meeting. In John Berry's absence Liz summarised the main points of the report. A list of jobs which need to be done in and around the Church will be displayed in the porch so that people who have the necessary skills can volunteer to undertake them. A quotation for an electrical inspection of the Church has been received and accepted. Unfortunately the inspection has not been budgeted for as in the past it has been done free of charge. An electrical inspection needs to take place every five years for insurance purposes. An unfortunate accident had taken place in the Bell Chamber when someone working in there had hit their head on a steel beam. Hard hats will be moved from the Upper Room to the Clock Chamber and notices will be fixed to the entrance to the Bell Chamber advising that hard hats must be worn and no lone-working should take place. Liz volunteered to check the first aid box and replace used items.
- (iii) Youth and Child Protection: Naomi said that the children had greatly enjoyed making pancakes at the Discoverers' session following Shrove Tuesday.
- (iv) Pastoral Care: Pam reported that the team continues to meet and visits to anyone in our community who needs support continue to be made. Jonathan, the Rector, has now joined the team and Steve Boddy has stepped down. The team now consists of Jonathan, Bruce Keeble, Audrey Slater, Rosemary Rolls and Pam.

5. Preparations for Annual Parochial Church Meeting

- (i) Nominations for Annual Parochial Church Meeting: Elections are due for six PCC places currently held by John Berry, Carol Pigott and Alex Reich all elected for three years in 2009. There are two vacancies for one year and one vacancy for two years. Carol indicated that she is willing to stand again. Liz has come to the end of her term as Churchwarden but will be happy to be nominated for one of the vacancies on the PCC. Work to find a replacement Churchwarden is underway. A vote for two PCC members to join the Joint PCC also needs to be held at the APCM.

Liz said that more people were needed to act as sidesmen, to say the intercessions and to assist with Holy Communion. A new leader also needs to be found for the Evergreens. PCC members were asked to think and pray about who could fulfil these roles.

- (ii) Adoption of 2011 Annual Report: Liz thanked Avril for compiling the Annual Report and Stuart for preparing the Financial Review. The Annual Report was accepted.

- (iii) Adoption of the Annual Fabric and Ornaments Report: The Annual Fabric Report will be emailed to all members for their approval and acceptance.
- (iv) Decisions on "Other Reports": It was agreed that the two other reports to be presented at the AGM will be on the Y Club and the new Church website.
- (v) Review of the Log Book, Terrier and Inventory: These documents were reviewed and their contents approved by the PCC.

6. Preparations for Easter

There will be a service of Holy Communion on Maundy Thursday at 7.45pm in St Matthew's Harwell. There will be the usual Good Friday procession round Chilton village prior to the Good Friday service in All Saints'. An Easter activity morning for children will be held on Good Friday in St Matthew's Church Hall. On Easter Saturday there will be an evening vigil held in All Saints' at 8.00pm. There will be a family communion on Easter Sunday held in All Saints' starting at 9.30am and an evening service will be held in St. Matthew's. More Holy Communion sheets will be needed for the Easter Service and these will be produced on the new photocopier.

7. Future Dates

Sunday 18 th March 2012	Mothering Sunday
Monday 16 th April 2012	Chilton AGM
Tuesday 15 th May 2012	PCC Meeting at All Saints'
Saturday 2 nd June 2012	Harwell Stone Service at 5.30pm
Saturday 2 nd June to Monday 4 th June 2012	Queen's Diamond Jubilee Weekend

8. Any Other Business

Avril will be standing down as secretary once a replacement has been found and Liz thanked her for all her hard work. Pam thanked Liz for chairing the PCC meetings so effectively over recent months.

9. Closing Prayer

Pam closed the meeting with prayer.

Date of next meeting: Tuesday 15th May 2012 in All Saints' Church extension at 7.45pm.

.....Chairman

Avril Butler
Secretary