

**Minutes of a Meeting of All Saints' Chilton PCC**  
**Held on Tuesday 15<sup>th</sup> May 2012 at 7.45pm in the Church Extension**

Present:      Rev Jonathan Mobey (Chairman)      Mrs Carol Pigott  
                 Mrs Naomi Gibson                              Mr Stuart Gibson  
                 Rev Pam Rolls                                      Mrs Liz Morris  
                 Mr Andrew Hayes                                  Mrs Lin Kerr  
                 Mrs Hazel King                                      Mr Philip Garner  
                 Dr John Berry  
                 Miss Avril Butler (Co-opted Secretary)

1.    **Worship** The Rector opened the meeting by welcoming the new members, Mr Philip Garner and Mrs Lin Kerr, and reading from 1 Corinthians 12 v12-31. We are the body of Christ on earth, with all our different abilities, roles, passions and preferences. We should encourage each other in our diversity. He then led the meeting in prayer.
2.    **Apologies for Absence** Apologies had been received from Mr Alex Reich, Mrs Ruth Poole, and Mr John Pigott.
3.    **Minutes of the Last Meeting** There being no corrections to the minutes of the previous meeting, held on March 6<sup>th</sup> at Harwell, they were accepted as a true record, and signed.
4.    **Matters Arising from the Minutes**
  - (i)    Sound and Vision Update Stuart reported that he and John Pigott had discussed the next step. The installation deadline according to the Faculty is 23<sup>rd</sup> Nov 2012.
  - (ii)    Queen's Diamond Jubilee Celebrations There would be a Big Lunch (bring and share) in the playing field, midday to 3.00pm on Sunday 3<sup>rd</sup> June. Activities on Monday 4<sup>th</sup> June include Cream Teas in church, with the bell tower open, Kate Crennell's transcripts of registers on display, an exhibition of some of the work of the Saturday morning Art Group, flower displays, and poetry reading from 6.30pm. There would be a Folk Group playing in the South Aisle, before the cream teas, and again before the poetry reading. In the field, there would be stalls, and a bar and BBQ (organised by the Rose and Crown) from 5.30 to 8.30pm.  
Lin invited everyone to a "bunting-making party" at her home, on Tuesday 22<sup>nd</sup> May
  - (iii)    LankellyChase The Rector reported that the building, managed by a charitable trust, was no longer available as possible extra premises for the church, as they have now accepted a commercial offer. However, he would be ever vigilant for similar opportunities or it becoming available again.
5.    **Election of Officers**

The Rector thanked those who were standing down from the offices they had held last year. He had been impressed by all their efforts, and appreciated the way PCC worked together.

The following were elected:

- (i) Vice Chairman - Rev Pam Rolls (Proposed Andrew Hayes, Seconded John Berry)
- (ii) Treasurer – Stuart Gibson (Proposed Liz Morris, Seconded Pam Rolls)
- (iii) Secretary – Carol Pigott (Proposed Naomi Gibson, Seconded Andrew Hayes)

## **6. Election of Committees**

- (i) Standing Committee  
This consists of the Rector, Churchwardens and Treasurer. The Rector proposed from the Chair that the Vice-Chair and Secretary should be included. The proposal was accepted *nem con*.
- (ii) JPCC  
The Joint Parochial Church Council is a legal requirement, because the benefice consists of two parishes. It is composed of the Clergy, Churchwardens, Treasurer, and two PCC representatives, elected at the APCM. These are Liz Morris and Carol Pigott.
- (iii) Finance  
This committee consists of the clergy, churchwardens, and treasurer. They meet in December, to discuss and prepare a budget, to present to the PCC in January. The proposed membership was accepted *nem con*.
- (iv) Fabric  
John Berry chairs this committee, which is open to non-PCC members. Current members are Andrew Hayes, John Pigott, Jeff Stopps, and Judith Russell, who communicates via email when unable to attend meetings. Care of the churchyard now comes under this committee. The current committee membership was approved *nem con*.

## **7. Joint Committees**

The JPCC has the power to form joint sub-committees, and the Rector outlined what these should be.

Communications and Operations (website, publicity, running office, rotas, etc); Youth and Families; Outreach and Nurture; World Mission; Worship Services; New Communities (e.g. Chilton Field site, and the expansion of Didcot towards Harwell)

The Rector explained that the main "mission" activities of our churches are covered by the headings 'World Mission' (mission beyond the benefice), 'Outreach & Nurture' (mission to adults) and 'Youth & Families' (mission to under-18s and their families). 'Worship Services' overlap all three of these areas and are explicitly focussed on God, whereas the other three areas are more or less explicitly 'Christian' depending on the activity, e.g. house groups are clearly about Christian discipleship, but 'Evergreens' has a less explicitly Christian agenda. All four circles of activity should centre on Jesus. The other activities (coordinated via a Joint Committee in the case of Communication and Operations, and Committees of the individual churches in the

case of Buildings, Finances, and St Matthew's Church Hall) exist to support these core activities.

In following discussion, the Rector proposed that having reflected on the previously mooted New Communities Committee, it should not be formed. Instead, 'New Communities' should be within the remit of all other Joint committees. Andrew said that he had been thinking along the same lines. Philip agreed, pointing out that welcoming our new neighbours in the new development should just be an extension of welcoming new neighbours within the bounds of the existing village. We do not want to create a sense of "them" and "us".

Under World Mission, we already have a (joint) Missions Committee, and the Rector thought this group was excellent, in knowing our mission partners, and in the way they met regularly for prayer for them. However, he felt that World Mission needed more ownership by the congregation, and for this to happen they might need evening or weekend meetings, to attract more people to join them. Pam said that the committee had originally met during an evening, but moved to a day-time slot once all the members had retired and found this more convenient.

PCC members were asked to consider which of these committees they might feel drawn to. Initial response was:

Philip	New Communities/welcoming newcomers
Lin	Comms and Ops./photos for noticeboards
Pam	World Mission

## **8. Ministry Leadership Team**

This team had consisted of all those authorized to lead or preach, plus the churchwardens, Carolyn (church secretary), and Naomi. The Rector felt it was time to let this team be wound up. It had done excellent work, but he had reservations that it was this group (which was non-elected) that seemed to take the spiritual lead, rather than the PCCs. He had not met with them since October, but does meet with the preachers and with the other members in other contexts.

John Berry recollected that the MLT developed from "Team Time", which originated to cover Chris Stott's sabbatical.

The Rector agreed that the MLT had been very useful during the vacancy, but felt that the PCCs were working together more closely now, and that the Combined PCCs would set the spiritual agenda in future. The Joint Worship committee will take on much of the role of the MLT.

## **9. Election of PCC Representatives**

At the APCM, all 6 vacancies on PCC had been filled, and it had been agreed that the decision should be taken at this meeting, regarding the differing terms of office.

It was agreed unanimously that:

Carol Pigott, Alex Reich, and John Berry should serve for 3 years.

Philip Garner for 2 years, and

Lin Kerr and Liz Morris should fill the 1 year vacancies.

Representatives;

- (i) Village Hall Management Committee – Vacancy  
*(but Liz offered to be a "link" for us)*
- (ii) Stewardship – Steve Boddy,  
Gift Aid – Stuart Gibson (as Treasurer)

- (iii) Electoral Roll Officer – Gordon Cowan
- (iv) Child Protection Approved Parish Representative – Georgina Greer
- (v) Child protection Appointing Body Nominees (“Recruiters”) – Pam Rolls and Naomi Gibson
- (vi) Children’s Advocate – Vacancy

All the above were agreed unanimously.

**10. Appointment of People for Tasks – see attached list.**

During discussion of this item;  
Naomi warned that she and Stuart would be away for Harvest (7<sup>th</sup> October), and how we intend to celebrate this year must go on the Agenda for the July PCC.

Also, the date for Christingle 2013 needs to be set, to go on the September to February service planner and rota.

Audrey Slater had indicated she would like to step down as Evergreens Leader, at some time in the near future, and Pam agreed to approach a possible replacement.

Lin Kerr agreed to take the photos that were needed for the noticeboards and to review the effectiveness of the noticeboards generally.

**11. Committee Reports**

(i) Finance Stuart had circulated the Revenue Account (1<sup>st</sup> Jan to 30<sup>th</sup> April 2012) and Financial Report for April, prior to the meeting. He expanded on this, by saying that, although we had had some large donations, the general Fund was still in deficit by £4000 to £5000. It was therefore likely that we should consider not fully paying our Parish Share, and he had mentioned this to the Deanery Treasurer. We should need to discuss this further in July.

(ii) Fabric John Berry had circulated the Fabric Report in advance of the meeting, and had nothing to add. In response to Andrew’s question, he confirmed that disabled access would remain on the agenda.

(iii) Youth and Child Protection Naomi reported that Ruth Poole would not be leading Discoverers for the rest of this term, as she is awaiting an operation on her back. The other leaders had drawn up a new rota to cover her absence. Naomi asked for prayer for Ruth, and for more leaders. The youth team are doing a series on Genesis, as in the sermons this term.

(iii) Pastoral Care Pam reported that the team continue to meet about every 6 weeks, to pray for, and discuss how to support, the sick and bereaved. She thanked PCC for continued support and prayer. There had been several bereavements in Chilton lately.

**12. Communion Assistants**

The Rector proposed to expand the very small list of communion assistants. (Currently Allan Nickerson and Andrew Hayes. Rosemary Rolls was standing down) A single training session would be necessary. Stuart suggested the Rector compile a

list of those agreeable, which could be circulated to the Standing Committee for approval. Further approval would then be needed from the Bishop.

### **13. Chilton Field/Chestnut Fields**

The Rector reported that the developers had said the first new residents would be moving in at the end of May. Were we prepared for them? Liz would check with the developers, and try to get information on who/when/where the newcomers would arrive. She suggested Dilys Messer could perhaps deliver the Welcome Pack to the first new people, with the Broadsheet, as she is the deliverer for Severn Road.

Philip wished to be involved in coordinating the welcome for newcomers.

### **14. Sound Control and Bell Ringing**

Andrew reported that Alec Samler had requested they change ringing practice night from the current alternating Thursdays with Harwell, to Mondays, 7.30 to 9.00pm, except for Bank Holidays.

He also asked if there had been any complaints, following the installation of the sound control. There had been no complaints that PCC were aware of. In view of this, he had been asked to have the process clarified, whereby visiting teams could book the tower for ringing. Kate Crennell deals with bookings, and currently there are our own practice nights, normal church services, weddings, and funerals, plus up to 6 peals a year (lasting 2hrs 50mins), with up to 2 other ringing events per month. (Radley training sessions are not to exceed 1 per year.)

PCC agreed that the current arrangement was reasonable, but a track should be kept of requests that had been turned down.

### **15. Review of Easter**

The Rector opened this item by commenting on how well Pam had led the Vigil service on Easter Saturday. Perhaps this could alternate with Harwell in future. Andrew had appreciated the Maundy Thursday service (held in Harwell this year), and the Good Friday procession leads well into the whole Easter period. There were an encouraging 25 communicants at the 8.00 HC. on Easter Day. The service went well but Andrew suggested that for potentially busy 8.00 services such as this, we should now have someone controlling the sound system in order to avoid "feed back" difficulties when the lectern microphone is used. The 9.30 Family Communion had also been very well attended, with a lot of people who do not normally come. Andrew had received one adverse comment on that service, from a well-respected member of the congregation, that the Talk had been too light-hearted for a Communion service. However, it had been a Family Communion service, with children present for the whole service, so a culture clash was almost inevitable.

### **16. Deanery Synod Report plus update on Deanery Pastoral Plan**

Naomi had circulated the Synod Report prior to the meeting, but added that the Deanery Pastoral Plan/Mission Action Plan had to be produced by 25<sup>th</sup> Sept. This had been delayed by the appointment of the new Area Dean. There had been several meetings with Revd Dr Michael Beasley, Director of Mission for the Diocese. Also, the deanery is over the 'Sheffield Quota', and so needs to lose one full-time stipendiary clergy. Basically, to be considered 'sustainable' each benefice has to contribute £50,000pa in parish share, and have an average Sunday church attendance (per benefice) of 150.

### **17. Agreement of Child Protection Policy Statement**

The Rector reminded PCC that we need to agree this policy each year. PCC all approved.

**18. Future Dates and Away Day Proposal**

The Rector proposed an away day for both PCCs in the near future. There was an available venue, Hill Court Farm, which also had a café on-site. Possible dates were 9<sup>th</sup> or 23<sup>rd</sup> June. Lin suggested using Doodle to canvass members availability on-line. The Rector would do this.

Future dates for PCC meetings 2012/2013 had been circulated, but there were clashes with Wives BBQ, Deanery Synod, and Holy Week. New dates were decided for these meetings, but 14<sup>th</sup> May 2013 will need to be changed later.

**New Future Dates**

- Tuesday 3<sup>rd</sup> July Combined PCC at Chilton
- Tuesday 18<sup>th</sup> Sept Combined PCC at Harwell
- Tuesday 6<sup>th</sup> Nov Combined PCC at Chilton
- 2013**
- Tuesday 22<sup>nd</sup> Jan Combined PCC at Harwell
- Tuesday 19<sup>th</sup> March Chilton PCC (at Harwell)
- Monday 15<sup>th</sup> April APCM
- Tuesday 14<sup>th</sup> May Chilton PCC (**to be changed**)

There was also some discussion on the frequency and content of meetings which needs to be resolved at the next PCC meeting.

**19. Any Other Business**

There was no other business.

**20. Closing Prayer.**

The meeting was closed with the 'Grace' at 10.50pm.

**Date of next meeting: Tuesday 3<sup>rd</sup> July in All Saints' Church at 7.45pm**

.....Chairman

Carol Pigott  
Secretary

## **Item 10: Appointment of People for Tasks**

### Missions and Charities

Christian Aid Reps	Derek Tisdall and Alex Reich
Christian Aid Sale/Coffee Morning	Wives Group
Christian Aid Walk	Pam Rolls
Ride and Stride Co-ordinator	Audrey Slater and Naomi Gibson
Harvest Tea	Naomi Gibson.(Away this year)
Christingles	Carol Pigott

### Pastoral Care and Outreach

Pastoral Care Team	Audrey Slater
Co-ordinator of Discoverers/Check it out	Ruth Poole (from September)
Evergreens	Audrey Slater (to step down)
Baptism Follow-up	Sylvie Thompson

### Publicity

Broadsheets	Audrey Hayes
Welcome Pack	Hazel King (to keep up-to-date)
Notice Boards	Pam Rolls (Lin Kerr to assist)

### Church and Churchyard Maintenance

Church Locking/Fabric checking	John Pigott
Wedding/Funeral Flowers	Gwen Pearce and Hilary Alner
Flower Co-ordinator	Gwen Pearce
Mothering Sunday Flowers	Gwen Pearce
Altar Frontals	Dina Tisdall
Linen Care	Audrey Slater
Church Cleaning Rota	Gwen Pearce
Brass Cleaning	Carol Pigott
Book of Remembrance	Liz Morris
Tower Captain	Alec Samler
Coffee Purchase	Daphne Boddy

### Rotas

Lessons and Intercessions	)
Sidesmen and Sound System	)Naomi Gibson
Special Spot	)
Coffee Makers	)