

**Minutes of a Meeting of All Saints' Chilton PCC**  
**Held on Tuesday 5<sup>th</sup> March 2013 at 7.45pm at St Matthew's Harwell**

Rev Jonathan Mobey opened the meeting, with both All Saints' and St Matthew's PCCs together, by reading Psalm 1. He went on to speak of God's Law, Word, and Spirit being closely related, and working together to produce the fruit of the Spirit in due season. We may be concerned with the material things necessary for growing our churches, but we should be looking for the fruit. He then continued in prayer, and the individual meetings began.

**Present:**      Rev Pam Rolls (Chairman)                      Mr Andrew Hayes  
                    Mr Stuart Gibson                                      Mrs Naomi Gibson  
                    Mrs Ruth Poole                                        Mrs Liz Morris  
                    Mr John Pigott                                        Mrs Carol Pigott (Secretary)  
                    Rev Jonathan Mobey (Present for items 4 and 11 to 13)

**1. Apologies for Absence**

Apologies had been received from Dr John Berry, Mr Philip Garner, Mr Alex Reich, Mrs Lin Kerr, and Mrs Hazel King.

**2. Minutes of the Last Meeting**

The minutes of the previous meeting were accepted as a true record and duly signed.

**3. Matters Arising from the Minutes**

- (i) Sound and Vision Update Stuart Gibson reported a splitter had been fitted, to enable transmission to two screens simultaneously. John Pigott had fitted a folding shelf for the laptop. A cable may need to be extended and the cable trunking would be fitted after this. Stuart Gibson would investigate why the picture above the pulpit had developed a 'shimmer' recently. Ian Shaw had expressed his very favourable opinion of the presentation, as seen in the south aisle, to Pam Rolls on Sunday.
- (ii) Leadership of Chilton Evergreens Pam Rolls reported that a new leader for Evergreens had still not been found, but that the programme had been planned until the end of July. She had attended the recent meeting, which had been enjoyable.

**4. Committee Reports**

- (i) Finance Stuart Gibson had produced the Revenue Account and Financial Report for the year to date and these had been circulated for information, prior to the meeting. All is usual for this point in time, except for the Outreach expenditure being over-budget, at £444, mainly to do with "Connect". In response to a query from Pam, Stuart said that this could be covered by the Church Hall Fund, and was mostly to do with "start-up" costs for Connect, acquiring craft items, etc. There had so far been donations of £63, with signs of these increasing, with very little needing to be spent on the food. Stuart also confirmed that other sources of funding were being sought, including the Bishop's Mission Development Fund. Jonathan said he was being encouraged by Bishop Andrew to apply for this in May.  
Andrew Hayes requested clarification of the situation we are in, with regard to the under-payment of the Parish share by £4,000. Stuart replied that the Share is treated as "donations" from the Parishes, with each year starting afresh. Therefore we are not in debt, and the Diocese budgets its spending according to the total amount that has been paid. Andrew queried whether the Carterton

House Fund could be used to cover our Share. During the following discussion, Andrew pointed out that Rev Eric Atkins, for whom the Carterton House had originally been purchased, had been very keen that the Share should always be paid, and had even wanted the benefice to over-pay on occasion, if possible. Pam pointed out that benefices should aim to pay £50,000 for a stipendiary post in order for them to be regarded as 'viable' by the Diocese and Deanery. Harwell and Chilton's share for 2012 was set at £65,815. We actually paid £61,815, which was still £11,000 above the 'viable' level. In addition we had paid our share in full during the vacancy when no stipendiary member of clergy was in post. Jonathan added that £50,000 was regarded as a minimum and thought that we should aim to pay above this. Stuart said that we could be in the same situation next year, but should focus our efforts on paying it this year. Jonathan hoped that the new formula for apportioning the share (due to be agreed later this year to take effect in 2014), would be fairer to Harwell and Chilton but admitted that it would probably have little effect on our position.

- (ii) Fabric Andrew Hayes spoke on this report, which had been submitted by John Berry and circulated prior to the meeting.

Disabled Access Path The circulated report included instructions on how to access the progress on the website. Natalie Merry, Secretary to the DAC, had given some very good advice. There was no need to ask Philip Waddy (our architect) to oversee the project, just to approve the planned work. Natalie had also advised waiting for Drayton Construction to submit a list of sites to visit, then to inspect similar work done by them previously. Drayton Construction are the firm recommended by Philip Waddy, and their resin-bonded surface would cost in the region of £10,984. Drainage needs to be investigated, then quotes obtained for PCC to approve, before applying for a Faculty.

Heating The heater by the font had failed recently, but had now been repaired by Andrew Hayes. There is to be a workshop on church heating at Sutton Courtney on 14<sup>th</sup> March, and Andrew Hayes, Jonathan Mobey, Naomi Gibson, and John Pigott would attend.

Support Rail at Chancel Step Natalie Merry had agreed this would be a good idea, and recommended an iron rail fitted to the floor, as this would be in keeping with the style of the church. Judith Russell is to see a blacksmith with a sketch of our requirements, which will be brought back to PCC

Update on Trees Stuart Gibson would be seeing a person about the trees imminently. Liz Morris reported that the Parish Council had employed Jenks to remove two trees behind the Hall, prior to work on extending the Hall. The trees along the church path would also need to be raised, in order for access to be possible for the building machinery. The Parish Council had obtained a quote from Jenks for £345 to do this work, and asked if PCC would consider making a contribution of half this amount. Stuart suggested £175 would be a suitable amount.

The decision that

**We agree to contribute £175 to Chilton Parish Council towards the cost of trimming the trees that overhang the church path.**

Was proposed by Liz Morris, seconded by Andrew Hayes, and passed unanimously.

- (iii) Youth Report Ruth Poole reported that there were now up to six children at Discoverers at a time, including two from Chilton Field
- (iv) Pastoral Care Pam reported that the team continued to meet every five or six weeks. Audrey Slater chaired their meetings, and Jonathan, Pam and Rosemary Rolls, and Judy Burbage were on the team. It would be good to have another man, and a younger person, with school-aged children, would also be a bonus. Violet Doak-Dunelly had had another stroke and was in the JR Hospital, and Grace Mein was currently in Abingdon Hospital. There was also a couple, faithful worshippers at Chilton, currently living in Harwell, who now had transport problems. It was hoped to set up a rota to provide them with lifts to Chilton for services and choir practice.  
(Sadly, Violet died shortly after this meeting)

## **5. Up-Date on Hall Extension**

Liz reported that the consultation on the plans had been completed, and the decision had been taken to go forwards with the plans for an additional side-hall, as submitted by Stanhope Wilkinson Associates. Trees were to be trimmed and cut back, asbestos checked, drainage checked, electricity surveyed, and then final plans drawn up and planning permission sought. There should be £200,000 from the Vale of White Horse Council, after the granting of planning permission. The hall would be out of use for about 6 months, from the end of the summer, but the Community Room (on Chilton Field site) should be built and open by October. If the Community Hall was not ready by then, the Hall Management Committee might approach the Church to ask if some events could be held there.

## **6. Connect**

Naomi reported that there had been 6 Sunday afternoon sessions at Chilton School so far, with ten families who had attended, one having been every week. The previous Sunday, two came along because they had heard how very good it was. Naomi expressed her gratitude to Harwell parishioners, without whose help she thought Connect would not have been possible. Harwell people did most of the cooking, and now that a rota had been drawn up, it was easier for her and Ruth, who had been helping at every session initially. 80 houses were now occupied, including some social housing, and Jonathan had been visiting and encouraging the latest newcomers to attend. Some had not even met their neighbours yet. The previous Sunday they had focussed on Fairtrade, as it was in the middle of Fairtrade fortnight.

Ruth had noticed that the Connect sessions had been good for building relationships, both between established members of Chilton congregation, and for youngsters like her primary-age son, who liked to be involved, sweeping up after the sessions.

## **7. Preparation of New Electoral Roll**

Pam reported that Gordon Cowan, the Electoral Roll Officer, had this well in hand.

## **8. Preparations for APCM**

- (i) Approval of reports  
The Annual Report and Financial Report had been circulated prior to the meeting, and were accepted unanimously.  
The Fabric and Ornament Report would be circulated shortly.
- (ii) It was usual to select 2 reports each year to cover different aspects of church life. There was unanimous agreement that Audrey Slater should be asked to present a

report on Evergreens, and The Rector to give a short presentation on the designs offered for a new Logo.

- (iii) Naomi presented the Logbook, Terrier, and Inventory for inspection.
- (iv) Elections of Officers.  
The 2 Churchwardens are elected annually, and stand for 5 years. Naomi Gibson and Andrew Hayes were both prepared to stand again, Andrew having completed a 4 year term, and Naomi 1 year.  
We are entitled to have 3 Deanery Synod Representatives, who are elected for a 3 year term. Naomi and John Pigott have served 2 of their 3 years, and so we have a vacancy for 1 rep for 1 further year.  
Each year 3 PCC members are elected for 3 year terms. Currently Liz Morris, Lin Kerr and Hazel King will be completing their terms of office, and John Berry is also standing down, with 2 years to run, meaning we shall have 4 vacancies.

## 9. Approval of Resolutions from Combined PCC of 27<sup>th</sup> November 2012

PCC considered the following resolutions, which had been agreed in principle at the Combined PCC, but needed to be approved by the individual PCCs.

- (i) **We approve a 5 year extension to Mrs. Kate Evans' Authorisation to Preach and Lead Services in the Benefice**

Proposed by Ruth Poole, seconded by Liz Morris, passed unanimously

- (ii) **We delegate to the JPCC powers to deal with all matters pertaining to the safeguarding of children and vulnerable adults, including the implementation of the safeguarding policy and the Disclosure and Barring Service processes.**

Proposed by Stuart Gibson, seconded by Andrew Hayes, passed unanimously.

## 10. Discussions of

- (i) Intercessions, to be lead by members of the congregation at the two 9.30 services of Morning Worship each month, instead of the one service of Holy Communion. This may include the Collect for the day, and the Lord's Prayer. Pam would approach Rev Joan Impey to collaborate in a training programme for new intercessors.
- (ii) BCP at Morning Worship, the meeting wished to keep the pattern of a 9.30 BCP Service of Morning Prayer at Chilton every other month. However, it was felt that this format was not appropriate when there were many in the congregation who were unaccustomed to church services in general, as on Remembrance Day, etc, when the Scouts Paraded. It was felt that some flexibility should therefore be exercised. There also followed a discussion of Mothering Sunday services. The general feeling was that an All-Age Worship type of service best suited this. This would allow our youth leaders (mainly mothers) to enjoy the whole service themselves, for example.
- (iii) Special Spot, which is under review. This point in the service could perhaps more usefully be used for more spontaneous information, testimony, etc, or for a visiting preacher to give a short presentation prior to preaching.
- (iv) Benefice Logo. This had been decided (at the previous Combined PCC) to be shown to parishioners at the APCMs to gauge opinion. It was agreed that

Jonathan should be asked to give a report on this. Pam thought the possibilities might be printed on a future notice sheet.

**11. Future Dates**

**Maundy Thursday** Service 7.45 pm 28<sup>th</sup> March at All Saints'  
**Good Friday** Procession 9.00 from The Rose and Crown; 9.30 "At the Cross"  
**Easter Eve** Vigil 8.00pm at All Saints  
**Easter Sunday** 31<sup>st</sup> March  
8.00 Holy Communion at Harwell  
9.30 Family Communion at Chilton  
4.30 Easter Praise Party at Chilton Hall  
**Weddings at All Saints'** 6<sup>th</sup> April at 3.30, and 7<sup>th</sup> September  
**Annual Church Meetings** Monday 15<sup>th</sup> April at 7.45 and 8.00 pm in All Saints' Church  
**Prayer Space** at Chilton School 8<sup>th</sup> -12<sup>th</sup> July; Pam is drawing up a rota of helpers.  
**August Cream Teas** in church (donations to Path) Hazel had previously offered to organise this again.  
**"Hands Free"** 14<sup>th</sup> April. Jonathan suggested this service be held in Chilton School, as "Connect" would not be running that day.  
**Sunday 26<sup>th</sup> May.** Praise in Marquee in Harwell. (The day before Harwell Feast.)  
**Holiday Club** at Harwell School, 19<sup>th</sup>-23<sup>rd</sup> August

**12. Any Other Business and Correspondence**

- (i) A thank you letter had been received from Anne Pickford for her Gift Tokens
- (ii) Letters had been sent to Jerry and Judy Burbage, and Dave and Lin Kerr, thanking them for their kind donation of the coffee percolator-urn
- (iii) Avril Butler had asked PCC to note that her works email address was no longer in use, as she was now retired.

**13. Closing Prayer**

Pam asked Andrew Hayes to close the meeting with prayer at 10.05 pm

**Date of next meeting of All Saints' PCC Tuesday 7<sup>th</sup> May 2013 in Chilton at 7.45pm**

.....Chairman

Carol Pigott (Secretary)