

Minutes of a Meeting of All Saints' Chilton PCC
Held on Tuesday 7th May 2013 at 7.45pm at All Saints' Chilton

Rev Dr Jonathan Mobey read a passage from Colossians, which speaks of Christ being the first-born of all creation, creator of all, the image of God, and head of the church. We have a cosmic Christ, who exists through all history. He then opened the meeting with prayer.

Present: Rev Jonathan Mobey (Chairman) Mr Andrew Hayes
 Mr Stuart Gibson Mrs Naomi Gibson
 Mrs Ruth Poole Mrs Liz Morris
 Mrs Sylvie Thompson Mrs Hazel King
 Mr Alex Reich Mrs Carol Pigott (Secretary)

1. Apologies for Absence

Apologies had been received from Mr Philip Garner, Mrs Lin Kerr, Rev Pam Rolls and Mr John Pigott.

2. Co-option of Mrs Sylvie Thompson

Mrs Sylvie Thompson was unanimously voted onto PCC and welcomed.

- (i) Terms of office for recently elected members. It was agreed that Mrs Thompson, Mrs King, and Mrs Morris should all serve for 3 years, and that Mrs Lin Kerr should serve for the 2 year vacancy which arose when Dr John Berry stood down from PCC at the APCM.

3. Minutes of the Last Meeting

The minutes of the previous meeting were accepted as a true record and duly signed.

4. Matters Arising from the Minutes

(Liz Morris reported that work on the Community Room, on Chilton Field Site, was to start in June, and should be completed by October. There would be a meeting room, seating about 50, and office, kitchenette, changing rooms and toilets, including baby changing and disabled facilities.)

- (i) Leadership of Chilton Evergreens The Rector reported that the group had been successfully running for over 30 years, since its origins in a joint venture with Harwell. Mrs Audrey Slater had been steering it very well, with energy and enthusiasm, but there are now alternatives available for this age group, such as the University of the Third Age; Thursday Lunch Club; and with access to activities further afield nowadays, it is not surprising that not all those eligible to join the Evergreens actually do so. Was the original need still being served? With the village hall about to be closed temporarily, and no new leader identified, the time might be right to put the Evergreens Group into abeyance, and possibly start up an alternative in the future, perhaps catering to a wider age-group.

PCC agreed that the Evergreens Committee be asked to make arrangements to close the group. They should also be asked to make provision for the needs of those who would be adversely affected, by arranging for them to be transported to Harwell Evergreens, for example. (Action: Rector)

During the discussion on groups, Hazel King remarked that names for groups needed to be chosen with care. Chilton Wives Group was open to all women, married or not, but the name actually stopped some from joining, as they felt themselves to be "unqualified" for membership. The Rector would talk to Judy Goodall, leader of the Wives Group, regarding a possible name change. (Action: Rector)

- (ii) Up-date on Support Rail at Chancel Step Andrew Hayes reported that Judith Russell was obtaining a design, probably incorporating elements of design from the Altar Rail. He would circulate this as soon as it became available, for PCC members to approve. PCC agreed to delegate a subsequent decision to the Standing Committee, to expedite proceedings. A generous offer had been received, to cover the cost of this. (Action: AH)
- (iii) Alternative Tree Safety Report Stuart Gibson was expecting to receive this at the weekend. (Action: SG)

5. Deanery Synod Representative

We currently have a single vacancy, for the remaining year of this synod. The Rector reported that Mr Philip Garner was considering this. PCC were unanimously in favour of him filling this role, if he should decide to do so.

6. Election of Officers

- (i) Vice Chairman.....Rev Pam Rolls
- (ii) Treasurer.....Stuart Gibson
- (iii) Secretary.....Carol Pigott

The above were proposed by the Rector, and accepted unanimously.

7. Election of Committees

- (i) Standing Committee
(Clergy, Churchwardens, Treasurer, Vice-Chair and Secretary)
- (ii) JPCC
(Clergy, Churchwardens, Treasurers and two PCC Reps – Liz Morris and Carol Pigott, elected at the APCM)
- (iii) Finance
(Clergy, Churchwardens, and Treasurer; others are welcome to join)
- (iv) Fabric
(John Berry, Andrew Hayes, John Pigott, Judith Russell and Jeff Stopps. John Berry is agreeable to continue as Chair, although no longer on PCC.)

The above were proposed by the Rector, and accepted unanimously.

8. Election of PCC Representatives

- (i) Village Hall Management Committee
There being no-one to fulfil this role, Liz Morris offered to continue as our informal link.
- (ii) Stewardship/Gift Aid Secretary
Stuart Gibson
- (iii) Electoral Roll Officer
Gordon Cowan

The above were proposed by the Rector, and accepted unanimously.

9. Appointment of People for Tasks

Naomi presented the up-dated list of volunteers (attached). Liz Morris would take on Mothering Sunday flowers, and volunteered to assist Hilary Alner, if she wished to continue to liaise over Wedding/Funeral flowers, and would act as Flower co-ordinator to the end of the year.

It was acknowledged that the Welcome Pack was now to be part of the remit of the Comms and Ops Group.

Naomi was pleased to report that Avril Butler had agreed to take on the church cleaning rota.

Pam Rolls wished to relinquish maintaining the notice boards.

(Subsequent to the meeting, Carol Pigott agreed to take this on, as part of PCC secretarial duties. Pam would continue to look after the Missions board, at the back of church)

10. Committee Reports

- (i) Finance Stuart Gibson had circulated the Statement and Financial Report prior to the meeting. There had been an enormous over-spend on electricity, due to our supplier's mistake. A full refund was due. In response to a question, he said that we had applied for funding from the Mission Development Fund towards the cost of "Connect". This was financed by the Church Commissioners, and was available for outreach in the Archdeaconry.
- (ii) Fabric (Excluding Heating) The Fabric report had been circulated by John Berry, and Andrew Hayes responded to questions on it. Naomi asked about the porch notice board, which needs to be replaced, and this was in hand. Also the main notice board, which still needs the name changed for Churchwarden. Ruth Poole reported that a gravestone by the main path had sheered, and asked if there had been the normal inspection of the headstones, following the winter weather. The Humfrey Stevenson gate was also not latching correctly. Andrew believed the stones had been inspected fairly recently, but he would check. *(Subsequent to the meeting John Berry had cleared the stones clogging the bolt-hole at the gate. The gate now closed correctly, and the latch closed as it should.)*
- (iii) Youth Report Ruth reported that Youth Work continued as usual, but she and Naomi would be meeting soon to discuss the children's work during services, as the age-range balance of the children was shifting.
- (iv) Pastoral Care The Rector reported that the team continued to meet under the chairmanship of Audrey Slater. Judy Burbage and Philip Garner were recent new members of the team.

11. Heating All Saints'

Andrew Hayes reviewed the situation we were in with our heating system. Our system is now 52 years old, with fan heaters that are no longer available, and spare parts have limited availability. Our last review had been in 1993, when the report stated that the system was noisy and too directional, and that for total comfort it would be necessary to heat the church for longer periods (ideally continuously) with a full central heating system of some kind. Since then, people have come to expect even higher levels of comfort; fuel costs have rocketed; environmental concerns have increased, and we may need to be more flexible in our use and layout of the church building. We therefore need to do something.

Fortuitously, the DAC recently held a workshop on church heating, to which those interested were invited. This was at All Saints', Sutton Courtney, a beautifully heated church, and Andrew went to this with Naomi, John Pigott, the Rector, and Mel Gibson

from Harwell church. They learnt a lot, including that continuous low level heating is favourite, and not necessarily much more costly; overhead radiant heaters are out; engaging a DAC-approved heating engineer is more or less essential, with installation undertaken by an approved company. DAC approval would be more likely if any changes could be reversed at a later date, if necessary. Following the seminar, and with input from the fabric committee, a comparison chart had been produced, showing possibilities for Chilton, with ideals and costings.

During the subsequent discussion, the Rector commented on the fact that the chart had a column to indicate if the system could raise the temperature from 5 to 15 degrees C within 2 hours, but if the system was one of continuous low level heating, that system would have a starting point of, say 10 deg C. Ruth asked if an additional column could be introduced into the chart, for a rise from 10 to 15 degrees C. Andrew agreed to do this.

Hazel asked if it might be possible for a consultant from the seminar to come and give some advice as to the most appropriate system for Chilton, and Stuart suggested ringing Natalie Merry, the DAC secretary.

In the meantime, we needed to consider how we should continue to heat the church, and a new heater would be needed to replace the fan heater by the lectern. A Frico fan heater would be suitable, at a cost of £400.

There was a general discussion of realistic timings of the project, with a new system being installed in time for next winter if it was straightforward, with an accelerated passage through the DAC process, etc; while the winter of 2014 (or later) would be more realistic if the system were more complicated, or there were problems obtaining approval, e.g. underfloor heating with a raised floor.

The Rector suggested a Project Group be set up to proceed with this, as the Fabric Committee already had a heavy workload.

Andrew would recruit people to this, and liaise with the DAC at an appropriate point. It was decided to re-visit the topic of the new heater at the July PCC, as there *might* not be a need for it, and there would be plenty of time to purchase one before next winter, if it was needed. (Action: AH/JLM)

12. Deanery Synod Report

The Rector reported briefly that business was continuing, with the Deanery preparing to reduce from 8 to 6 stipendiary posts. Re-negotiation of the Parish Shares was also on the agenda.

13. Review of Easter

There had been more services in Chilton over Easter, the Rector said, with Maundy Thursday and Easter Vigil, as well as the usual Good Friday procession and service. Easter Sunday had been the normal morning service, and then the new venture of a Praise Party in the hall in the afternoon.

The Rector felt that a good mix of people had been contacted at this, and Alex Reich agreed that about 30 people had attended.

The craft activities were very good, Alex said, with the Easter story being well worked out in 6 stages, from Palm Sunday to the Empty Tomb. All different types of craft had been used, and this had been well thought out by Tim Paget, from East Hendred, and used previously at the Good Friday Activity Morning in Harwell.

14. Notice board for Chilton Field

Philip Garner had suggested a 'Church and Community' notice board be erected on Chilton Field site, with space to promote Connect, other church activities, and other relevant notices.

In Philip's absence, the Rector said that Philip had obtained a quote of £160 from his neighbour, Ralph Starr, for a board, and the design would be circulated for comments from PCC.

Goodmans own an appropriate space at the entrance of Chilton Field development but also with good visibility for visitors to the School, and are prepared to lease it to us. We should need a licence from them, and planning permission would be needed from the Vale of White Horse, for 5 years, at a cost of £110. Total cost to installation would therefore be about £300, and a donation had already been promised towards this cost. Sponsorship was also a possibility. The church would take on responsibility for maintaining and managing the noticeboard.

PCC agreed that, after the design had been circulated for approval, and with the Treasurer's approval of costs, Philip should seek the appropriate permissions, ask Mr Starr to proceed, and see the project through to completion.

Proposed Carol Pigott, seconded Andrew Hayes, carried unanimously.

15. Child Protection Policy

Naomi presented the Policy (attached) which had been suggested by the Diocese for adoption by individual parishes.

PCC adopted the policy.

Naomi also reported that Vicki Luker, of Harwell, is willing to take over from Georgina Greer as Safeguarding Officer.

16. Future Dates

Sunday 26th May Songs of Praise (Harwell Recreation Ground)

Saturday 8th June 5.30 pm service at Harwell Stone. (End of Harwell runway, near Frome Road

Saturday 8th June Safeguarding Training. Churches Together at Didcot Baptist Church

Monday 8th July, to Friday 12th, Prayer Spaces at Chilton School

August, date tba, Cream Teas in Chilton Church, Hazel to lead.

Monday 19th August to Fri 23rd, Holiday Club at Harwell School.

Saturday 14th September (possibly) Welcome BBQ at Chilton School (?) Ruth and Ali Poole to liaise with Philip and Alex.

PCC Meeting Dates (Proposed, subject to review)

Tuesday	4 th June	Combined	Chilton
Tuesday	2 nd July	Individual	Chilton
Tuesday	3 rd Sept	Combined	Harwell
Tuesday	1 st Oct	Individual	Harwell
Tuesday	5 th Nov	Combined	Chilton
Tuesday	7 th Jan 2014	Individual	Chilton
Tuesday	4 th Feb	Combined	Harwell
Tuesday	4 th March	Individual	Harwell
Monday	28 th April	APCM Chilton	Chilton
Tuesday (?)	29 th April (?)	APCM Harwell (?)	Harwell
Tuesday	6 th May	Ind. Chilton	Chilton
Tuesday	13 th May	Ind. Harwell	Harwell
Tuesday	3 rd June	Combined	Chilton

17. Any Other Business

Lin Kerr had asked to remind PCC that she needed to take photographs for the board in church.

18. Closing Prayer

The Rector closed the meeting with prayer at 10.15pm

Date of next meeting. Combined PCC Tuesday 4th June 2013 in Chilton at 7.45pm

.....Chairman

Carol Pigott (Secretary)