

Independent Examiner's Report to the Parochial Church Council of St. Matthew's, Harwell

This report on the financial statements of the PCC for the year ended 31 December 2013, which are set out on pages 2 to 6 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

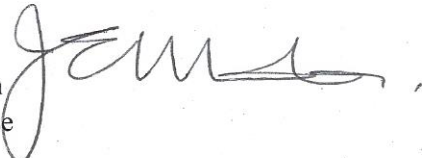
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(signed)

Jane Moreton
Harrow House
Burr Street
Harwell
OXON OX11 0DT



January 15th, 2014

**St, Matthew's Church, Harwell -
Financial statements for the Year ended 31 December 2013**

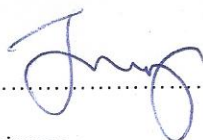
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Receipts & Payments account					
Receipts					
<i>Voluntary Receipts</i>					
Regular Giving					
Planned Giving (note 5a)	59,248			59,248	50,974
Income tax recovered (note 2a)	23,462	21	5,241	28,724	16,055
Loose alms	967			967	4,317
Total regular giving	83,677	21	5,241	88,939	71,346
Other voluntary receipts (note 5b)	10,466	0	4,915	15,381	11,575
Non-recurring income (note 5c)	223	602	0	825	560
Activities for generating funds (note 5d)	3,510	0	12,906	16,416	3,358
Receipts from Church activities (note 5e)	2,542	0	8,680	11,222	9,392
Investment income (note 5f)	142	0		142	237
Total receipts	100,560	623	31,742	132,925	96,468
Payments					
<i>Church activities</i>					
Diocesan Parish Share Ministry (note 5g)	46,599			46,599	44,380
Missions & charities	8,200	0	0	8,200	5,708
Maintenance, utilities & insurance (note 5h)	9,510			9,510	9,600
Administration, stationery (note 5i)	21,198	1,574	293	23,065	16,799
Other (note 5j)	2,526		0	2,526	2,930
	654		33,342	33,996	18,147
Total payments	88,687	1,574	33,635	123,896	97,564
Excess of Receipts over Payments	11,873	-951	-1,893	9,029	-1,096
Transfers between funds	-2,236	0	2,236	0	
Excess of Receipts over Payments after trans	9,637	-951	343	9,029	-479
Bank current and deposit accounts 1 Jan	23,331	6,656	3,907	33,894	33,697
Excess receipts over payments after tfrs	9,637	-951	343	9,029	-479
Bank current and deposit accounts 31 Dec	32,968	5,705	4,250	42,923	33,218

Statement of Assets and Liabilities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Cash funds					
Bank current and deposit accounts	22,762	0	0	22,762	19,858
CBF deposit fund	10,405	5,704	4,052	20,161	14,035
Total cash funds	33,167	5,704	4,052	42,923	33,893
Other monetary assets					
Income Tax recoverable	4,134	0	293	4,427	14,203
Assets retained for Church use (note 2)					
Church Hall				137,644	137,644
Liabilities					
ODBF Fees	0			0	556
Rector's expenses	0			0	1166
Total liabilities	0	0	0	0	1722
Debtors					
Scouts donation for cleaning (received x/x/14)	140			140	148
ODBF Fees (Accidentally overpaid)	0	0	47	47	0
Total debtors	0		47	187	148

The attached notes on pages 4 to 6 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on ^{4th MARCH} ~~xx~~, 2014 and signed on their behalf by



Chairman

Jonathan Mobey



Trustee (and Treasurer)

Peter Barclay-Watt

NOTES

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Fixed asset retained for church use is the Church Hall, built in 1994, at cost.
- 2a. Tax reclaimed this year for the whole of 2012 and for the first 3 quarters for 2013. It will be reclaimed quarterly from now on.
3. Movements in designated and restricted funds (including tax reclaimed where applicable as part of income) over the year were:

	Bal. B/fwd £	Receipts £	Payments £	Transfer £	Bal. C/fwd £
Designated					
Church Interior Redecoration	5,561	623	1,424	0	4,760
Bell Repairs	595	0	150	0	445
Insurance excess	500	0	0	0	500
	6,656	623	1,574	0	5,705
Restricted					
Tower Floodlighting	181	203	293	0	91
Youth Fund	145	0	0	-145	0
Chilton joint account	0	4,317	4,317	0	0
Digital upgrade	400	14,894	18,044	2,750	0
ODBF Fees	556	4,363	5,175	209	-47
Rector's Discretionary Fund	125	20	0	0	145
Prepayment of Weddings and Funerals	440	0	0	-440	0
Dominic School fees	403	6,279	5,806	0	876
Memorial Fund	1,347	255	0	0	1,602
New photocopier fund	-558	558	0	0	0
Altar frontal fund	730	853	0	0	1,583
Outreach reserve fund	138	0	0	-138	0
	3,907	31,742	33,635	2,236	4,250

- 4 Christingle Service raised £138 for the Children's Society, and boxes in homes raised £470 for CMS.
ODBF Fund negative due to accidental overpayment in 2013.
Youth Fund and Outreach Reserve both transferred from restricted funds to the General Fund for use in Holiday Club.
Prepayment of Weddings and Funerals used for wedding, split between ODBF Fees and transfer to General Fund to cover PCC fees. Sinking Fund closed and moved to Rector's Discretionary Fund.

5 Receipts and Payments analysis

Unrestricted Funds	Designated Funds	Restricted Funds	Total 2013	Total 2012
--------------------	------------------	------------------	------------	------------

Receipts

(a) Planned Giving

Gift-aided planned giving

Other planned giving

Total planned giving

55,587			55,587	47,232
3,661			3,661	3,742
59,248			59,248	50,974

(b) Donations

Gift-Aided donations

General

GASDS

Rector's Discretionary

Fund

Church Interior Redec'n

Flower Fund

Photocopier

Dominic School Fees

Memorial Fund

Altar Frontal fund

Total Gift-aided donations

Other donations

Memorial Fund

Photocopier

*Total other donations**Total donations*

6,300			6,300	0
2,930			2,930	0
		20	20	0
			0	
	0	0	0	83
		0	0	0
		0	0	2,232
		4,320	4,320	4,495
		0	0	1,020
		575	575	730
9,230	0	4,915	14,145	9,593
			0	
1,236			1,236	1,130
		0	0	327
		0	0	510
1,236	0	0	1,236	1,982
			0	
10,466	0	4,915	15,381	11,575

© Non-recurring income

VAT reclaim

223	602	0	825	560
-----	-----	---	-----	-----

(d) Activities for generating funds

Bell repairs etc.

Tower Floodlighting

Digital upgrade

Church Hall income

Clothing sale

Mission sale

Total activities for generating funds

0	0	0	0	0
		200	200	248
		12,706	12,706	400
3,510		0	3,510	2,272
		0	0	138
0	0	0	0	300
3,510	0	12,906	16,416	3,358

(e) Receipts from Church activities

Fees

Prepayment of weddings and funerals

Chilton joint account

Total Receipts from activities

2,542	0	4,363	6,905	4,965
		0	0	728
0	0	4,317	4,317	3,699
2,542	0	8,680	11,222	9,392

(f) Receipts from investments

Bank interest

CBF Deposit fund interest

Total interest

16	0		16	12
126	0		126	225
142	0		142	237

Church activities - payments

Unrestricted Funds Designated Funds Restricted Funds Total 2013 Total 2012

(g) Ministry

Minister's expenses	1,309			1,309	158
Assistant Minister's expenses	727			727	183
Visiting Speaker	0			0	33
Administrator	3,440			3,440	3,458
Youth Work	705			705	368
Visiting Team	0			0	0
Outreach	656			656	209
Services	648			648	771
Organist	715			715	528
<i>Total Ministry</i>	8,200			8,200	5,708

(h) Maintenance and Utilities

Bell repair		150		150	832
Church maintenance	6,633	1,424		8,057	3,702
Church utilities	3,766		293	4,059	3,612
Church hall maintenance & cleaning	3,820	0	0	3,820	2,150
Church hall utilities	2,543			2,543	1,919
Church insurance	3,838			3,838	3,942
Church hall insurance	598			598	592
<i>Total maint and utils</i>	21,198	1,574	293	23,065	16,749

(i) Administration, Stationery

Envelopes	96			96	68
Bank charges	210			210	210
Stationery	357			357	429
Office costs	708		0	708	794
Web site	653			653	
Outsourced Printing	502			502	727
<i>Total admin</i>	2,526		0	2,526	2,930

(j) Other

Gifts, Subs and Courses	565			565	721
Miscellaneous	89			89	334
O.D.B.F. fees			5,175	5,175	4,618
Prepayment of fees			0	0	143
Chilton joint account	0	0	4,317	4,317	3,699
Dominic School Fees			5,806	5,806	5,332
Digital upgrade			18,044	18,044	
New photocopier			0	0	3,300
<i>Total other</i>	654		33,342	33,996	18,147