

## Minutes of a Meeting of All Saints' Chilton PCC

Held on Tuesday 1st March 2016 at 7.30pm at St Matthew's Harwell

### 1. Opening Prayer and Combined Discussion

Rev Dr Jonathan Mobey opened the meeting by reading Hebrews 12: 1-3 ("Let us run the race...".) Jonathan commented that this passage paints a picture of a race, and of fixing our eyes on Jesus. This means not allowing ourselves to be distracted by other things. Likewise, as a PCC, everything we do needs to be focused on Him.

He then led the meeting in prayer.

- **Benefice Songs of Praise (See also Minute 4 (i))**

The Rector proposed that we organise a Songs of Praise for the benefice, to be held in the Harwell Feast marquee on Sunday 29 May, with a focus on the Queen's 90<sup>th</sup> birthday.

The book "The Servant Queen", which talks about the Queen's life and her faith, and how her faith drives her life and service, could perhaps be drawn on to create the theme for the Songs of Praise. Jonathan also suggested drawing in various groups e.g. the Celebration Choir, Harwell Young Singers, etc.

There was then some discussion about the best time to hold the service. It was noted that there is a Harwell Feast-related Vikings session for children at 3pm on the same day, so we need to avoid a clash with that. There would also be implications for the Sunday evening service, due to be held in All Saints', Chilton.

Liz Morris (All Saints', Chilton PCC) confirmed that there are no plans for a Queen's 90<sup>th</sup> birthday event in Chilton.

There were no objections to the proposal to hold a Songs of Praise. Jonathan asked for anyone who is interested in joining a planning group for the event to let him know.

- **Benefice Harvest Barn Dance**

It was reported that Chilton village hall and also a band have been booked for this event, for which Alex Reich (All Saints', Chilton PCC) is leading the organisation.

### 2. All Saints' PCC

#### **Present:**

Rev Dr Jonathan Mobey (Chair) (until mid 10(ii))	Rev Pam Rolls
Mrs Sylvie Thompson	Mr James Hellem
Mrs Hazel King	Mr Stuart Gibson
Mrs Naomi Gibson	Mr John Pigott
Mrs Liz Morris	Mrs Helen Brook (from 5 (ii) c)
Mr Alex Reich (from 9)	Mrs Carol Pigott (secretary)

#### **Apologies for Absence**

Apologies had been received from Dr Carina Loblely and Rev Jan Radford.

### 3. Minutes of the Previous Meeting

The minutes of the previous meeting were accepted unanimously, and duly signed.

#### 4. Matters Arising from the Minutes

- (i) The Queen's Birthday. There had been no-one within the village community prepared to co-ordinate an event to celebrate this. The Harwell Feast, with Songs of Praise event would be close enough to the recommended date for both churches to concentrate on this as a celebration. Jonathan had been sent a copy of "The Servant Queen", produced by the Bible Society and other Christian agencies to celebrate the Queen's faith and he had passed it to Pam. It was agreed that this would be useful, at £1 per copy.
- (ii) Garage Sales. The Pigotts would be having a garage sale on Saturday 7<sup>th</sup> May. Carol hoped to encourage others in the community to hold their own at the same time, so that they could be advertised more widely. Notes to this effect would go in the Chilton Chronicle and Broadsheet

#### 5. Committee reports

- (i) Finance Report and Revenue Account. These had been circulated. There were deficits incurred for the path (£8,500) and shed (£1,000). Stuart stated that the shed amount was to be covered imminently. There had been a donation that week towards the path, but the outstanding amount had been paid for from the legacy fund, which needed to be replenished. An appeal could be placed in the Chronicle, and fund-raising continued.
- (ii) Fabric.
  - a) Re-positioning of Noticeboard. Sylvie had researched possible sites, and taken photographs of these, which had been circulated. The Fabric Committee were now making progress on this, with Andrew Hayes about to approach the owner of the wall, to seek permission.
  - b) Rail at Chancel Step. The Fabric Committee were in contact with the DAC regarding this, and progress was expected. Stuart queried how the rail would be fixed, and John responded, that it would be securely embedded into the floor, and would otherwise be free-standing. The height would be determined so as to be most convenient for those using it.
  - c) Church Heating. This item is still to be kept on the Agenda. (The secretary had overlooked the current heating assessment, which was circulated after the meeting.)
  - d) Letter from Insurers. Stuart had received a letter, and passed it to Alex for Andrew 3 days before the meeting. This contained action points, regarding risk assessments, etc. and the need for a person to be designated as having responsibility for this.

#### **"Health and Safety Officer"**.

James Hellem volunteered to take on this role.

Proposed Naomi Gibson, seconded Alex Reich, agreed unanimously.

Most points raised in the letter had been, or were to be, dealt with by the fabric committee. The only item needing a decision by the PCC, was regarding the curtain at the main church door. This being the main fire exit, the curtain needed to be either fire-proofed, or removed. (It had been in place before the current door heater was installed). PCC agreed that the curtain should be removed to a place of safety, and replaced (after treatment) if found necessary to stop draughts.

- e) Peal Board. Stuart proposed the erection of a "Peal Board" in the tower following the peal rung in memory of Alec Samler. Alec had been a long-standing member of the tower, and Tower Captain from 2001 (when the bells were restored) until

2015. The peal consisted of 41 Spliced Surprise Minor, and was rung on the 11th February 2016 in 2 hours and 36 minutes.  
PCC were unanimous in their agreement.

**6. Preparations for Mothering Sunday and Easter**

Liz would prepare the posies for Mothering Sunday, with other volunteers, in the church kitchen at 2.30 pm on Saturday 5<sup>th</sup> March

Easter Cards, with information of events and services, were ready for delivery.

There would be a procession of witness on Good Friday, starting from the Chilton Field Community Room at 8.45 am.

Naomi was to organise the Easter Eggs, and would liaise with Peter Shields on the Easter Trail.

**7. Revision of Electoral Roll**

This was in hand, organised by Gordon Cowan. The notice of revision had been put up, and application forms to be entered on the roll had been placed in church.

**8. Preparations for Annual Church Meeting and Annual Parochial Church Meeting**

(i) Approval of Reports.

The Annual Report was approved, subject to slight amendment.

The Financial Report had been approved at the January PCC, and was included within the Annual Report. The Annual Accounts had also been approved, and had now been audited. The Fabric and Ornaments report and related papers had been circulated, and were approved.

(ii) Presentation of Logbook, Terrier and Inventory. Naomi presented these, which were approved. Naomi and Alex had also taken photos, and cross referenced the inventory with them.

(iii) Preparation for Elections. Both Churchwardens were prepared to stand again, as were the 3 retiring members of PCC. There remained vacancies for 1 PCC member and 1 Deanery Synod member. Nomination forms would be available in church.

(iiii) Approval of resolution for APCM. The JPCC consists of the clergy, with Churchwardens and Treasurers of both parishes, plus 2 members elected from each PCC.

To avoid the necessity of electing 2 members of PCC to the JPCC each year, the following resolution is to be put to the APCM:

**That the two additional members of the Joint PCC shall be the PCC Vice-Chair and PCC Secretary.**

This can be altered by a new resolution at any future APCM.

The resolution was proposed by Carol Pigott, seconded by Pam Rolls, and carried unanimously.

**9. Future Dates**

- (i) Mothering Sunday 6th March
- (ii) Generation Gold Service Monday 14<sup>th</sup> March, 2.30pm at All Saints'
- (iii) Easter Sunday 27<sup>th</sup> March
- (iv) APM and APCM Sunday 17<sup>th</sup> April at 10.20 am and 10.25 am respectively
- (v) PCC Away Day 30<sup>th</sup> April at Aston Tirrold Centre for Reflection. 10.00 am start.
- (vi) All Saints' PCC at Chilton Tuesday 3rd May
- (vii) Songs of Praise at Harwell Sun 29<sup>th</sup> May. (For decision re 5<sup>th</sup> Sun evening).
- (viii) PCC agreed that the evening service at All Saints' should be cancelled that day, as the congregation would, in effect, be part of the Songs of Praise Service that day.

**10. Correspondence and Any Other Business**

- (i) Naomi flagged up that it made sense, in future, for the task of turning the page in the Book of Remembrance to be included in the cleaning rota tasks, for whoever is cleaning the church to turn to the appropriate page while they are there.
- (ii) Helen raised the question of children’s provision during church services. The children’s corner was good for the smaller children, but was now getting rather crowded as the bigger ones were getting older. Some of the parents had spoken to her about this, and would be happy to go on a rota to provide teaching for them in another location during the service.  
(The Rector left the meeting at this point, and Liz Morris took the Chair)  
PCC discussed possible rooms, and felt the upper room might be best for this. Peter Shields would be holding a Question and Answer session with the congregation after church on 13<sup>th</sup> March regarding his work with the children. Helen would discuss the options with him.

**11. Closing Prayer**

Rev Pam Rolls closed the meeting with prayer at 9.15 pm.

**Date of next meetings**

Sunday 17<sup>th</sup> April APM and APCM at 10.20 am and 10.25 am respectively in church.  
Tuesday 3<sup>rd</sup> May All Saints’ Individual PCC at 7.30 pm at All Saints’.

.....Chairman

Carol Pigott (Secretary)