

Independent Examiner's Report to the Parochial Church Council of St. Matthew's, Harwell

This report on the financial statements of the PCC for the year ended 31 December 2016, which are set out on pages 2 to 6 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jane Moreton
Harrow House
Burr Street
Harwell
OXON

15/12/2017

St. Matthew's Church, Harwell
Financial Statements for the Year Ended 31 December 2016

Receipts & Payments Account

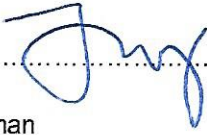
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Receipts					
Voluntary Receipts					
Planned Giving (note 5a)	60,007			60,007	52,728
Collections at Services	5,930			5,930	3,817
Collections at Community Buildings	191			191	0
Other voluntary receipts (note 5b)	6,418		69,250	75,668	39,153
Non-recurring income (note 5c)				0	1,230
Gift Aid received	15,777		11,276	27,053	21,281
Activities for generating funds (note 5d)			70	70	158
Investment income (note 5e)	178	318	0	496	564
Receipts from Church activities (note 5f)	7,005		11,478	18,483	19,731
Total Receipts	95,506	318	92,075	187,899	138,662
Payments					
Church Activities					
Diocesan Parish Share	46,530			46,530	45,661
Ministry (note 5g)	33,944		640	34,584	32,984
Maintenance, Utilities & Insurance (note 5h)	32,420		773	33,193	19,219
Administration & Stationery (note 5i)	4,228			4,228	4,274
Missions & Charities	7,380			7,380	9,675
Other (note 5j)	1,252		12,541	13,793	18,542
Total Payments	125,754	0	13,954	139,708	130,355
Excess of Receipts over Payments	-30,248	318	78,121	48,191	8,307
Transfers Between Funds	32,084	-463	-31,621	0	0
Excess of Receipts over Payments after Transfers	1,836	-145	46,500	48,191	8,308
Bank current and deposit accounts 1 Jan	10,545	90,486	22,868	123,900	115,592
Excess receipts over payments after transfers	1,836	-145	46,500	48,191	8,308
Bank current and deposit accounts 31 Dec	12,381	90,341	69,368	172,090	123,900

Statement of Assets and Liabilities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Cash Funds					
Bank Current and Deposit Account:	12,381	58,209		70,590	22,875
CBF deposit fund		32,132	69,368	101,500	101,025
Total Cash Funds	12,381	90,341	69,368	172,090	123,900
Debtors					
Gift Aid recoverable				0	5,241
ODBF Fees				0	160
Total Debtors	0	0	0	0	5,142
Assets Retained for Church Use					
Church Hall (note 2)				137,644	137,644
Liabilities					
ODBF Fees			189	189	0
Total Liabilities	0	0	189	189	306

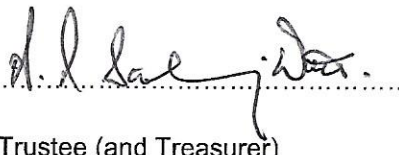
The attached notes on pages 4 to 6 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 12th January, 2017 and signed on their behalf by

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Chairman

Jonathan Mobey

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Trustee (and Treasurer)

Peter Barclay-Watt

Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Fixed asset retained for church use is the Church Hall, built in 1994, at cost.
- 3 Movements in designated and restricted funds (including tax reclaimed where applicable as part of income) over the year were:

	Bal B/fwd	Receipts	Payments	Transfer	Bal C/fwd
	£	£	£	£	£
Designated					
Church Interior	2,000				2,000
Bell Repairs	217				217
Chancel Re-ordering	6,000			-6,000	0
Improved Heating	5,000			-5,000	0
Missionary Giving	1,100			5,656	6,756
Talbot Legacy	55,669	318		4,881	60,868
CFW Commitment	20,000				20,000
Insurance excess	500				500
	90,486	318	0	-463	90,341
Restricted					
Administrator Fund	0	7,689		-7,689	0
Altar frontal fund	2,752	946			3,698
Apprenticeship	0	1,875	25		1,850
Assorted Collections	0	379	379		0
Church Fabric/Redecoration	900				900
CAP	1010	113	134		989
CAP Centre	0	1,875			1,875
CFW fund	7,558	10,985		-17,616	927
CFW extension fund	0	22,992			22,992
Chancel re-ordering	0	5,100		-5,100	0
Chilton joint account	0	8,285	8285		0
Christmas Together	0	70	47		23
Dominic School fees	-84	695	225		386
E Stringer Legacy	0	20,000			20,000
Fledglings Garden Fund	0	1,385			1,385
Funeral Collections	611	70	340	-340	0
Insurance Claim	0	3,897	608		3,289
ODBF Fees	-160	3,527	3,178		189
Memorial Fund	868	8		-876	0
Outreach	6,875		343		6,532
Prepayment of wedding	0	572			572
Rector's Discretionary fund	345	42			387
Sound System Upgrade	1,500	1,500			3,000
Tower Floodlighting	255	70	164		161
Youth Fund	439		225		214
	22,869	92,075	13,954	-31,621	69,369

- 4 Boxes in homes raised £461 for CMS.
Harvest Service collection raised £370 for Tear Fund

5 Receipts and Payments Analysis (Receipts exclude Gift Aid received)

Receipts	Unrestricted	Designated	Restricted	Total	Total
	Funds	Funds	Funds	2016	2015
	£	£	£	£	£
(a) Planned Giving					
Gift-aided Planned Giving	56,084			56,084	49,192
Other Planned Giving	3,924			3,924	3,536
Total Planned Giving	60,007	0	0	60,007	52,728
(b) Other Giving and Donations					
General	6,418			6,418	6,764
Administrator			6,160	6,160	5,448
Children & Family worker			8,845	8,845	12,992
Chancel Re-ordering			4,100	4,100	0
Dominic School Fees			380	380	2,540
Altar Frontal Fund			750	750	905
Assorted Collections			379	379	0
Bookkeepers Fund				0	224
CAP			75	75	1,270
CAP Centre			1,500	1,500	0
CFW extension			18,617	18,617	0
Christmas Together			70	70	0
Outreach				0	5,500
Church Maintenance				0	400
Fledglings Garden Fund			1,385	1,385	0
Insurance Claim - Roof			3,897	3,897	0
Ministry Apprenticeship scheme			1,500	1,500	0
Stringer Legacy			20,000	20,000	0
Rector's Discretionary Fund			42	42	0
Funeral Collections			50	50	611
Sound System Upgrade			1,500	1,500	1,500
Youth Fund (Kids Church)				0	1,000
Total Donations	6,418	0	69,250	75,668	39,153
(c) Non-recurring income					
VAT reclaim - LPW grant				0	1,230
(d) Activities for Generating Funds					
Tower Floodlighting			70	70	158
Total Activities for Generating Funds	0	0	70	70	158
(e) Receipts from Investments					
Bank interest	22			22	18
CBF Deposit fund interest	157	318		475	546
Total Receipts from Investments	178	318	0	496	564
(f) Receipts from Church activities					
Fees	1,833		3,527	5,360	8,746
Prepayment of weddings and funerals			572	572	0
Church Hall income	5,172			5,172	4,759
Chilton joint account			7,379	7,379	6,226
Total Receipts from Church Activities	7,005	0	11,478	18,483	19,731

Payments	Unrestricted	Designated	Restricted	Total	Total
	Funds	Funds	Funds	2016	2015
	£	£	£	£	£
(g) Ministry					
Minister's Expenses	467			467	473
Assistant Minister's Expenses	593			593	378
Children and Families Worker	17,596			17,596	16,980
Curates Expenses	206			206	466
Ministry Apprenticeship			25	25	0
Visiting Speaker	60			60	0
Administrator	10,816			10,816	10,499
Youth Work and Kids Church	697		225	922	1,327
Outreach	2,003		343	2,346	1,767
Christmas Together			47	47	0
Services	944			944	600
Organist	561			561	495
Total Ministry	33,944	0	640	34,584	32,984
(h) Maintenance and Utilities					
Insurance Claim - Lead Roof			608	608	0
Church Maintenance	18,681			18,681	7,125
Church Utilities	2,759		165	2,924	1,526
Church Hall Maintenance and Cleaning	2,944			2,944	3,797
Church Hall Utilities	2,805			2,805	1,569
Church Insurance	4,519			4,519	4,489
Church Hall Insurance	712			712	712
Total Maintenance and Utilities	32,420	0	773	33,193	19,219
(i) Administration & Stationery					
GA Envelopes	46			46	54
Bank charges	200			200	200
Stationery	425			425	526
Office costs	1,836			1,836	1,505
Website	905			905	1,478
Outsourced Printing	816			816	511
Total Administration and Stationery	4,229	0	0	4,229	4,274
(j) Other					
Gifts, Subs and Courses	1,088			1,088	1,472
Miscellaneous	164			164	208
Bookkeepers Fund				0	622
O.D.B.F.fees			3,178	3,178	5,572
Chilton Joint Account			8,285	8,285	6,226
Dominic School Fees			225	225	4,130
Funeral Collections			340	340	0
Assorted Collections			379	379	0
Rectors Discretionary Fund				0	16
CAP			134	134	296
Total Other	1,252	0	12,541	13,793	18,542

6 Under a written agreement with the PCC £513 was paid to PCC member Juan Bowerman for periodic cleaning work in the church hall.