

Minutes of a Meeting of Harwell PCC
held on Tuesday 13th March 2007 at 7.45pm in Harwell Church Extension

Present

Kate Evans	Tim Roberts	Martin Speed (Secretary)
Sid Gale	Wendy Sinclair	Chris Stott (Chair)
Clive House	Clive Silver	Frances Taylor
Vicky Macarthur	Ruth Slatter	Jane Woolley

1. Opening

Chris opened the meeting with a reading from Matthew 21.

2. Apologies for absence

Apologies were received from Georgina Greer, Stephen Tunstall, Madeleine Gibson and Cath Convery. The PCC no longer has the benefit of attendance by Nancy Preston as she has now left the village.

3. Minutes of the last meeting

The minutes of the meeting on 23rd January 2007 were signed as a correct record.

4. Ordained Local Ministry

Janet Russell the Parish Development Advisor for the Berkshire Archdeaconry came to the meeting to talk about Pam Rolls going forward for Ordained Local Ministry (OLM).

Janet told the PCC more about Ordained Local Ministry and explained that the PCCs of Harwell and Chilton have an important role to play in Pam's application. Ordained Local Ministry, she explained, is intended to be ministry as part of a local team, and supported by them. Training is tailored to the individual, 'portfolio' based, and others from the parish are encouraged to join the trainee and share the learning.

Pam told the PCC more about the background to her application and the preliminary meetings and preparation she has already been involved in. Her next step is to go forward for a selection panel.

The PCC was given an opportunity for questions, and the following were asked:

'What will be the cost to the PCC' – limited, perhaps a contribution to books or other expenses. There is no charge for the training itself.

'When would Pam start?' – September (with some prior preparation.)

'What is the key difference between OLM and other ministry?' - Nothing in terms of types of services and functions they can take on, but that they are licensed to perform them only in their local area.

'Is the training different?' – It used to be, but now training for all types of ministry can use same approach.

Support for Pam was made the subject of a formal resolution:

Resolution	That the PCC give its wholehearted support for Pam Rolls going forward for Ordained Local Ministry and if she is selected the church will be fully involved in the training process.				
Moved	Sid	Seconded	Frances	Passed	Unanimously

Action: *Martin* to pass a copy of the minutes with the resolution on to Janet at: Janet.Russel@Oxford.anglican.org .

5. Matters arising

- a) **Pew sale:** this will be progressed at the next tower project meeting.

Action: *Tim* to report when completed.

- b) **Church weekend:** Frances made a concluding report on the church weekend project. She reflected on the huge list of tasks that had been accomplished and the large number of people who had supported the main organisers. She reported that 82 people had attended (including speakers and youth leaders) and that all the feedback had been very positive. She singled out the all-age communion as the highlight of the weekend and the contribution from the young people, their ability to express their faith, as particularly gratifying. The PCC thanked Frances and her team for their hard work meticulous organisation and the wonderful contribution the weekend had made to the life of the church.

- c) **Altar Frontals:** Ruth reported that the faculty had been obtained and progress was being made.

Action: *Ruth* to provide a report on progress for the next meeting.

- d) **Churchyard seat:** Ruth reported that work had started on building the seat.

Action: *Ruth* to and report progress at the next meeting.

- e) Chris noted that despite previous expectations **the dead tree** had not yet been taken down, but that this was immanent, and the planting of the new tree by the scouts would take place on the 29th of April.

6. Financial report

Clive H talked the PCC through the independent examiners report on the end of year accounts and the financial statements. Among the points he made:

- This year only the costs for Harwell are shown – rather than including the joint expenditure with Chilton as had been done in previous years.
- He noted that there was a small surplus at the end of the year.
- On behalf of the PCC he expressed thanks to Alison for her invaluable contribution and to Elizabeth Gill for all her hard work, in a year which had been especially challenging because of the changes that had been required.

Resolution	That the PCC accept the audited accounts as presented by Clive.				
Moved	Tim	Seconded	Sid	Passed	Unanimously

Though the accounts were accepted there were two issues were raised for Clive to clarify at the next meeting: to provide Kate with the cost of the 'songs of praise' (was it all the 'outreach' costs?); and to investigate whether the pianos ought to be included as separate assets in future accounts.

7. Buildings committee report

The written report from Tony Hughes was noted. The proposal of an energy audit was welcomed and a number of individuals that may be prepared to assist were suggested.

Tim gave an update on the Tower project mentioning that:

- Consideration was being given to including a lightning conductor in the requirement (and that this would not delay the actual works which are still planned for June to September).
- Half the money needed had now been raised, so work on applying for matching grants was starting.

8. The because approach

Tim reported that this initiative was currently working in tandem with the combined PCC group and focussing on a revised agenda structure for PCC meetings and formulating a new structure of committees covering all aspects of the church and involving improved reporting, formal terms of reference or 'charters', and delegated budgets.

9. Combined PCC

Tim's report was combined with that on the because approach above.

10. Annual general meeting

The annual report was reviewed.

Resolution	That, subject to any minor typographical errors not yet fixed, the PCC adopts the annual report as presented at the meeting.				
Moved	Kate	Seconded	Clive H	Passed	Unanimously

The planning for the AGM was discussed:

- It was suggested that limited numbers of the annual report be distributed and that as far as possible it be conveyed via the presentation at the meeting.
- Considering PCC membership for the next year: it was noted that Ruth and Wendy were standing down and that Nancy had left the village. New members were to be encouraged by all.
- It was noted that there was not a deanery synod election this year.
- Ruth agreed to take on responsibility for the issue of the election of sidespeople.
- Clive agreed to check that Alison was prepared to act as independent examiner for a further year.

- Tim undertook to provide a fabric and ornaments report. (To be circulated by e-mail and formally approved by the standing committee on behalf of the PCC.)
- Wendy agreed to provide an electoral roll report – and noted that there were two weeks remaining for all to re-register.
- Clive S undertook to provide a deanery synod report.
- It was agreed that the special reports this year would be on:
 - The church flower and cleaning team (Chris to identify a reportee)
 - The Because Approach/ Combined PCC group (Tim)
 - Youth work (Vicky)
- Martin undertook to put up the required posters and circulate nomination forms.

It was noted that this would be the last PCC meeting for Ruth and Wendy. On behalf of all the PCC, Chris thanked Ruth for her ever-cheerful work as churchwarden and Wendy for her years of service on the PCC.

11. Standing committee

Martin reported that, since the last meeting, the standing committee had passed a resolution (as soon as the faculty had been granted) authorising work on the church tower. This was done so that there had been no delay in the process.

12. Future dates

22 nd March	Concert by Harwell Young Singers
25 th March	Confirmation Service, St Matthews, 6:15pm
2 nd to 6 th April	Holy week events programme – currently being finalised
21 st to 23 rd April	Flower festival
24 th April	Annual General Meeting, 7:45 pm
29 th April	Planting of Scouts' tree
17 th May	Ascension day
27 th May	Church tower open
2 nd June	Harwell Stone service, 5:30 pm
7 th July	Light opera evening
28 th and 29 th September	Willowcreek conference

13. Other Business

- a) **Village hall committee:** Vicky undertook to take up this role.
- b) **Broadsheet notice inviting new members of the Missions committee:** Sid noted that Martin had failed to have a notice put in the broadsheet. Martin apologised and asked for details of the meeting commitments so that he could fulfil this action.

14. Close

The meeting closed with prayer at 9:50 pm.

15. Next Meeting

The next PCC meeting will take place on Tuesday 8th May 2007 at 7.45 pm in the Church Extension.

The AGM will take place on Tuesday 24th of April at 7.45 pm in the church hall.

..... Chris Stott, chairman

..... Martin Speed, secretary

PAPERS

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| PCC06M5 | Minutes of previous meeting |
| PCCP6-6-01 | Finance report |
| PCCP6-6-02 | Buildings Committee Report |
| PCCP6-6-03 | Annual report 2006 |