

Minutes of a Meeting of Harwell PCC

held on Tuesday 8th March 2011 at 7.45pm in St Matthews Church, Harwell.

Present

Kate Evans	Mel Gibson (Secretary)	Sid Gale
Tony Hughes	Allan Macarthur (Chairman)	Georgina Greer
Jane Woolley	Roz Shipp	

1. Opening and prayer

Tony Hughes opened the meeting with prayer.

2. Apologies for absence

Apologies were received from Gordon Gill, Vicky Macarthur, and Tim Roberts

3. Minutes of the last meetings

The minutes of the PCC meeting on 25th January 2011 were signed as a correct record.

4. Matters arising

A) Annual General Meeting.

The Secretary reported that the scouts normally use the hall on a Tuesday evening and due to a breakdown in communications they had not been informed of the date of the AGM. They were also preparing for camp on the 5th April and had requested if we could change the date. Because no date had been announced to the church congregation it was agreed to change the date of the AGM to Wednesday 6th April 2011.

Resolution	That the date of the Annual General Meeting is changed from Tuesday 5 th April 2011 to Wednesday 6 th April 2011				
Proposed	Jane Woolley	Seconded	Kate Evans	Passed	Unanimously

Report from Organisations.

Three reports are required at the Annual General Meeting and it was decided to ask the Bell ringers, Fledglings and Evergreens to give a report with Ladies Group as a back-up.

Joint Parochial Church Council. Tony Hughes said that the election of Joint Parochial Church Council members should be part of the Annual Parochial Church Meeting and not the May PCC meeting as we have done in the past. The secretary would check the Church Representation Rules for clarification.

Action: The secretary to check the Church Representation Rules to clarify when the election of Joint PCC Members should take place.

b) Little Pippins.

The secretary had sent an e-mail to all PCC members asking them if there were any objections to Little Pippins extending their use of the hall until the 10th April 2011 as there had been building problems. There had been no objections and it was now to be officially agreed at the PCC meeting.

Resolution	That the PCC agree to Little Pippins using the Church Hall until the 10 th April 2011.				
Proposed	Roz Shipp	Seconded	Scott Cockburn	Agreed	Unanimously

5. Annual Report. The Chairman went through the Annual Report page by page and changes included and errors corrected. The Report would now be prepared and printed in time for the AGM.

6. Issues dealt with by the Standing Committee

No issues were dealt with by the Standing Committee during this period.

7. Update on appointment of new Rector

The Churchwardens gave an update on the appointment of the new Rector. Three candidates had been interviewed last Thursday and an appointment made. He had 4 school age children and we were waiting for a formal acceptance and it was hoped to make an announcement next Sunday, 13th March 2011. The announcement must be made simultaneously in the church that he is leaving and in Harwell and Chilton. Norman Russell (the Archdeacon) would say when the announcement could be made.

8. Finance Report

The audited accounts were approved by the PCC members and signed by the Chairman.

It was agreed that the secretary would write a letter of thanks to the auditor Mrs Jane Moreton for her work this year in auditing the accounts.

Action: The secretary writes a letter to Jane Moreton.

8. Buildings Committee Report.

Tony Hughes presented the Buildings Committee report for noting by the PCC.

Tony Hughes reported that there had been some more defects found in the Rectory which had been given to the Diocese for rectification.

9. Harwell Feast.

Jane Woolley reported that there would be no Harwell Feast this year and therefore helps with the BBQ/ Pig Roast was not required.

A function on the rectory lawn was discussed instead of the feast and it was agreed that Tony Hughes would talk to the new Rector about this and Sid Gale would report this to the Feast Committee.

10. Church Hall

Jane Woolley reported that the e-mail from Liz Roberts concerning the use of the church hall by Our Street Corner was a bit premature as they may not need it. We would wait for an official request from the Youth Worker. It was agreed that the PCC would look at any request sympathetically.

11. Any other business

a) Bishop of Oxford. Pam Rolls, Kate Evans and Allan Macarthur had formed a committee to organise the visit to Harwell Church on Sunday 27th March 2011 to take the 6.15pm evening service. It was decided to serve hot cross buns and tea and coffee after the service and Roz Shipp and Jane Woolley agreed to supply the hot cross buns.

b) The Bishop of Reading will be installed on the 16th April 2011 and one lay member from Harwell can go. Pam Rolls from Chilton will be going and it was agreed that Georgina Greer would go from Harwell. Pam Rolls to be contacted to give Georgina Greer a lift.

c) AGM. It was agreed to serve coffee and tea half way through the AGM this year instead of at the start and Georgina Greer would organise this.

d) Church Hall Cleaning. A letter had been received from Liz Roberts concerning employing a church hall cleaner. Tony Hughes recommended that this item should be discussed at the Buildings Committee meeting on the 26th March 2011 and this was agreed.

It was agreed that the secretary would write to Martin Speed thanking him for all the hard work he has done in the past, cleaning the church hall.

Action: The secretary to write to Martin Speed.

e) Churchwardens. Kate Evans thanked the Churchwardens for all their hard work so far in selecting and appointing a new Rector for Harwell and Chilton.

f) Communion. Wendy Sinclair will be unavailable for a few months to administer the cup at communion and therefore Norman Ponting and Kate Evans would do this.

g) Mission Meeting. Sid Gale asked if the Ministry Team would consider a member of the Church Missionary Society being a guest speaker until the new Rector is appointed and has taken over his duties. The Ministry Team would look into this.

h) Mission Table. It was reported that the mission table behind the font was being used for other things and was not accessible for the work intended. The Church wardens would look into this.

12. Close.

Kate Evans closed the meeting in prayer at 9.40pm

13. Date of next meeting

The next PCC meeting will be held on Tuesday 10th May 2011 at 7.45pm in Harwell Church.

These minutes were signed as a true record by:

.....Chairman

..10-5-11.....Date

..Melwyn A Gibra.....Secretary

..10-5-11.....Date