

**Minutes of a Meeting of the Combined PCCs
of St Matthew's Harwell with All Saints' Chilton
held on Tuesday 5 June 2018 at 7.30 pm
at St. Matthew's Harwell**

Present

(J) Denotes Joint PCC member. There were thus 6 voting members including the Rector at this meeting - all resolutions refer to Joint PCC votes

Jean Barton
Hazel Benton
Lizi Bowerman (J)
Peter Cox (Secretary)
Martin Gibson

Gordon Gill
Tony Hughes (J)
Andrew Keene
Tim Paget (J)
Alex Reich (J) ***

Christina Wood
Michelle Walker
Eliza Wheaton
Jane Woolley (J)
The Rector (J, Chair)

By Invitation:

Vicky Johnston, Church Administrator *
Sarah Barrett** and Melanie Shields, Children and Families Workers

* To end of item C1.1

** To end of item B1

*** From end of item A5

Items are listed here in agenda order but were taken in this order: A1-A5, B1, C1-C5, B2-B5 and C6.

A Preliminaries

A1 Opening & Prayer

The Rector read from Romans chapter 3 v 21-31

He said that this passage states that all are universally sinful but despite this we can be justified.

In this passage, people were talking about Jewish law and asking if Gentile converts should become Jews first and be circumcised before becoming Christians. The first verse of this passage starts "But now" - the New Testament has many phrases starting "But now" as it marks the change from bad to good news - this is the heart of the Gospel, and what we are all about. It is not our priority to just talk about administration. The Gospel is a righteousness from God given to all who accept by faith. It is worth reminding ourselves of this every time we meet.

The Rector then led the meeting in prayer.

A2 Apologies for Absence

Apologies were received from: Phil Corbishley, Sid Gale, Stuart Gibson (J), Rebecca Lewis (J), Carina Loble, Liz Morris (J), John Pigott, Jan Radford (J), Pam Rolls (J), Yvonne Sanderson (J)

At this point Jean Barton said that there was only one member of the Chilton PCC present and asked if any vote would be valid. Jane Woolley said that there are 13 members of the two standing committees, which together comprise the JPCC – lay members are the church wardens, Treasurer, Secretary and Vice Chairs of the individual PCCs.

Discussion ensued, and Jane Woolley confirmed that there was the requisite third of the Joint PCC members present for the meeting to be quorate as a JPCC meeting.

A 3 Minutes of Previous Meetings

A 3.1 Minutes of the February 2018 meeting

There were the following corrections.

Item B 2.5.1 Christians Against Poverty (CAP) Money Courses

“Sid Gale reported that the last three “courses” were run as one-to-ones in in people’s homes or the church extension.” Second “in” removed.

Item B 2.6.2 Christmas Together and B 2.6.3 Harvest

“The Rector said that 2017 was the second year the lunch was at the Chilton Community Hall” - changed to “...Village Hall”

Item B1.1 (Children and Families Work) Update and Plans – Fledgelings

“Melanie Shields said that it would be good to get older women along to Fledgelings to serve tea and chat to the mums”.

Changed to “Melanie Shields said that older women come to both Fledgelings groups to serve tea and chat to the mums. They are an incredible blessing and asset to the groups.”

On approval the minutes were signed by the Rector.

A4 Actions / Matters arising

STATUS OF ACTIONS AND MATTERS ARISING NOT COVERED ELSEWHERE AS OF JUNE 2018

FROM FEBRUARY 2018 MEETING:

ITEM B 2.5.2 CAP CENTRE

ACTION: Rector to confirm in writing to CAP Manager that the Joint PCC agrees the changes to the CAP Money Centre constitution

STATUS: Complete

ITEM C 6.1 LOAN WORKER PROTECTION

ACTION: Jane Woolley to arrange.

STATUS: Complete

There were no further matters arising.

A5 Proposed New Annual PCC CPCC and SLT Meetings Cycle

These papers refer:

Paper F: Aims of proposal – To clarify the roles of the different groups, optimise numbers of meetings and improve the efficiency and focus of the meetings.

Paper G: Responsibilities of each group, proposed meeting schedule and annual items to be discussed at each meeting. The schedule includes:

Combined meetings: January, April, July and October
Individual Meetings: February, May, September and November

The Rector said that he had discussed the proposal with the Individual and Combined PCC Secretaries and there had been some discussion at the Senior Leadership Team meeting. Discussion ensued:

- The alignment of meetings makes sense
- Items can cascade to meetings of other groups.

2018-06-05 Combined PCCs – approved minutes

- It gives a more even pattern of Combined PCC meetings as currently there is a four-month gap between the February and June meetings and the new schedule gives a three-month gap between all meetings. The Rector said that any urgent joint issues could still be added to the start of an Individual PCC meeting, or alternatively considered by the Standing Committees between meetings.
- The schedule gives both Combined PCC and APCM meetings in April. The Rector said that items relating to APCM preparations would take place in the February Individual PCC meetings.
- The Rector said that the “Feedback from the Congregation” bullet point was not formal, but this is part of PCC members’ brief.

It was stated that currently the Individual PCCs accept the budget for the new year at January Individual PCC Meetings. The new schedule has a Combined PCC meeting in January, so budget approval moves to the February Individual PCC meetings, or back to November, or to a further meeting in December.

Discussion included:

- If budgets are only agreed in February, then the parishes may run for a month with no budget or a provisional budget has to be set.
- The budget changes through the year in any case, so a provisional budget should be acceptable.
- A Harwell PCC member said that what would probably happen in practice from now on would be that the budget would be proposed at the end of November, using information gleaned at the November Individual PCC meetings. The Finance Committee would then formally propose the budget in December and any issues arising could be dealt with by email correspondence with PCC members so that the budget is essentially finalised by January. There are not usually any major issues, just a few corrections. The Chilton PCC member said that the Chilton process is similar.
- There could be an issue of when End of Year figures would be available.
- The Harwell PCC members present agreed with the new schedule. However, Hazel Benton, who was the only Chilton PCC member present, said that she could not decide on behalf of the rest of the Chilton PCC and Chilton Treasurer.

The Rector summed up by saying that under the proposed schedule the priority items would be discussed in November to give the broad principles for the Finance Committee in December to produce a draft Budget which we work with until formally approved at February’s individual PCC meetings. We need to include the Chilton Treasurer in this discussion.

The proposal includes starting the new sequence of meetings from September 2018 and this means that the September Combined and October Individual meetings would be interchanged. It was suggested that we could proceed with this schedule until notified otherwise.

The Harwell PCC Secretary agreed to communicate the new schedule.

Action: Harwell PCC Secretary to inform CPCC members and attendees of the new draft schedule

It was suggested that as the meeting dates are the same we could make a decision now.

The Rector proposed that we change to the new meeting schedule in Paper G but formally agree it in October. It was stated that the Chilton Treasurer and Standing Committee need to be consulted before a formal decision, but we can agree the proposed schedule in principle.

No Objections

The Rector said that he will liaise with the Chilton Standing Committee and discuss the budget process with the Chilton PCC Treasurer.

Action: Rector to liaise with Chilton Treasurer and Standing Committee

The Rector said that this means that we are going to switch the September Combined and October Individual meetings.

No Objections.

B Mission Strands

B 1 Children, Youth and Families

B 1.1 Update and Plans

Papers H refers – Updates on Fledgelings, Youth Fellowship (YF), Sunday Groups, Pebbles Family Service, Holiday Club, Schools, Y Club, Other activities and items to develop.

Sarah Barrett said that she had received two questions on the paper prior to the meeting:

Question 1: Will Pathfinders continue to lead sections of Sunday Services through summer?

Answer: This will carry on through June July and August depending on who is available.

Question 2: Will Parenting Courses Be Run?

Answer: The CFW team were intending to run Parenting Courses earlier in the year but they have been involved with running Alpha courses - the activities that are run depends on the available resources. A parenting course for Fledgelings parents may be run later in the year. Any volunteers to help run courses would be appreciated.

Sarah Barrett said that the main point from the paper was how many people volunteer and contribute their time. They would not be able to do the things they are without the volunteers and she thanked them for their help.

Comments included:

- Children and Families Work is a focal point for the Deanery and they are considering what they can offer to help parishes.
- The Bible Reading Fellowship and Holy Trinity Brompton have both launched Parenting Initiatives.
- Yvonne Morris, the Diocesan Children's Officer, is going to run another session on preparation for Confirmation.
- It is wonderful to hear that Reflective Spaces will run at Harwell School.

The Rector thanked Sarah Barrett and Melanie Shields for their work.

B 2 Evangelism and Discipleship of Adults

B 2.1 Home Groups

Jean Barton reported that Philip Garner has recently started a new group on Monday evening. Yvonne Sanderson's group has moved to Tuesday evening. There are other groups on various days through the week. Some groups are challenged at the moment due to e.g. membership fluctuations. Generally, the groups are good, and people are being encouraged.

B 2.2 Marriage Course

The Rector said that a course could be arranged in future but there are not many weddings booked.

B 2.3 Alpha and Christianity Explored

Tim Paget reported and answered questions: An Alpha course is being run over the last two months including a couple of breaks for bank holidays. They have now reached week 6.

About 13 people have attended in total with a core group of 9 to 10 attending regularly. A good mixture of people attend, from those loosely affiliated with the Church to those who attend regularly. It is obvious that God is at work in people's lives.

The Rector added that there will be an awayday for the course on 7th July – please pray. It will be led by Andrew Pettit.

The Alpha team will meet to discuss what should follow the current course. The Christianity Explored course is suitable as a follow on from Alpha.

B 2.4 Science and Faith

The Rector reported that Science and Faith group is currently dormant. Carina Lobley is busy with other activities. There is interest in both parishes still.

B 2.5 Responding to Financial Need

B 2.5.1 Christians Against Poverty (CAP) Money Courses

The Rector said that a course started yesterday.

B 2.5.2 CAP Centre

Paper J refers: Annual Trustees Report: Client numbers and progress, help provided, staffing, volunteers and plans.

There is an addendum on Benefice CAP activities: St Matthew's hosted a CAP client event on Friday 27th April – Family Fish and Chip Supper - and will be hosting another CAP client event on Sunday 10th June – Family Barbeque. The Rector said that the barbeque will be provided by the King's Church.

B 2.5.3 Didcot Emergency Foodbank

The Rector said that the regular collections continue in both churches. Demand on the Foodbank remains high.

B 2.6 Social and Community

B 2.6.1 Walking Group

Eliza Wheaton reported that the next walk will be on Sunday starting at Harwell Recreation Ground going to East Hagbourne and back. Tea and ice creams will be available at the end. Routes of 5 and 4 miles will be available.

The Rector said that it is important that we create the right environment for people to have conversations and raise issues, such as after services, the arts and crafts session at Chilton, the walking group, Christingle making and shared meals. This was mentioned at today's Staff Team meeting and at a course on mental Health that one of the CFWs had been on. Decoration of the Churches for advent was also mentioned.

Gordon Gill had recently supported Katherine Welby and Christy Wimber in a training day on Mental Health in the Church at St Aldate's Oxford for Livability. Outdoor activities such as walking groups are good, and running initiatives such as "Marathons for the Mind".

It was commented that it is often better to listen carefully to someone before offering simply to pray. General conversation is a good way of helping - mental health problems can be caused by loneliness and anxiety.

B 2.6.2 Harvest

The Rector said that the last Harvest celebration was a lunch at the Chilton Village Hall. People had taken produce away from the Harvest services and made something for the lunch. The previous celebration was a Barn Dance organised by Alex Reich. The Rector asked if we wanted to run a Benefice event again – it brings the two churches and two villages together. There is an opportunity to use the realigned layout in St. Matthew's church, though the kitchen is small.

Discussion ensued, and various possibilities were suggested:

- Barn dance bands would already be booked up for September.
- There have been meals using big tables in church in years gone by which could be repeated. The Rector said that tables may be available.
- A cold bring and share snack lunch after church - which would not need so many tables nor a bigger kitchen.
- Other local churches have monthly quizzes with food provided and monthly meals.
- A board games evening or afternoon.

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It was reported that people had recently been told not to bring fresh produce to the Harvest services but bring tinned items instead as required by the Food Bank. However, some people are not happy with this as this is a rural area, so this traditional aspect is needed whatever else we do. The Rector said that we need to decide what to do with the fresh produce. There were various suggestions including donation to a hospice, soup kitchens or a pensioner's lunch.

The Rector proposed that we should aim to do something social for Harvest.

No Objections.

The Rector will raise this with the Senior Leadership Team as this is not a Combined PCC responsibility.

ACTION: The Rector to raise this at the July Senior Leadership Team meeting
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B 2.6.3 Participation in Harwell Feast and Chilton Village and Harwell Campus Family Fun Day

Paper N refers: Summary of Songs of Praise Service.

Paper H Children and Families Work report includes a report on the stall run at the Harwell Feast.

Jane Woolley said that the Benefice also provided volunteers to serve teas at the Feast.

Tony Hughes reported that the Songs of Praise service had gone well but when he and Yvonne Sanderson arrived at the marquee it had not been set up for the service and it was not clear who should be doing this. Fortunately, orchestra members, Yvonne Sanderson, Nick Clarke and Tony Hughes all helped to arrange the chairs and platform, set up the sound system and power supply, but this left things behind schedule, especially the intended orchestra rehearsal. This needs to be noted for the next time.

The Rector asked when Songs of Praise should be run again - either next year or after 2 or 3 years.

Tony Hughes said that it should not be every year; perhaps every 2 years was about right. It was suggested that the venue could be alternated with the annual Chilton Family Fun Day, but it was stated that this only used gazebos rather than a marquee. It was suggested that a service could be run after the D Day Service in June.

B 3 Pastoral Care

Paper P refers: Report on Volunteers, Leaders, Easter Home Communion, Increased Funerals Follow up Visits, Generation Gold Services and "Remembering Summers at the Beach" event in August

The paper states that Joan Impey has stepped down from leading the Harwell Pastoral Care team. It was reported that new volunteers are getting involved.

B 4 World Mission

B 4.1 Update and Plans

The Rector reported that Helen Brook is no longer on the PCC but continues to lead the World Mission Group.

Christine Perkins is due to visit in the Autumn; this will be her last visit as her formal involvement with Pioneers has stopped and she has retired.

The monthly cycle of Mission Focuses continues through the year.

B 5 Worship Services

The Rector reported that the only change is the new Pebbles Family Service at Chilton on the second Sunday of alternate months (coinciding with the Book of Common Prayer service).

Jean Barton said that there have been two Pebbles services so far with a third this Sunday. They have been well supported and popular. The frequency may increase to monthly. The second Sunday of the month is when the "Hands Free" service used to be held at St. Matthew's.

This could be an option for Holiday Club follow up.

B 5.1 Fresh Expression Service

No report or comments.

C 1 Communications and Operations

C 1.1 Update and Plans

Paper E refers: Updates on Broadsheet Schedule, Easter Story Trail, Office Reorganisation, Church Administrators Meeting and Church Administrator Course

The Church Administrator thanked all for their support, prayers and encouragement over the last six months of her absence and return to work part time.

She had not received any queries on the paper.

Comments included:

- The Administrator should schedule time that is sacrosanct in her diary amongst her many duties to complete the Administrator Course assignment. The Administrator said that it is nearly complete.
- The Rector said that it is great that she has also taken on other tasks – the Church Administrators Liaison Group is entirely her initiative.

A PCC member proposed a vote of thanks to the Administrator – it is a difficult role and it is very creditable to do all that she has in the circumstances she has been in. She also brings a spiritual aspect to the role.

Agreed by All Present.

The Rector thanked her for her work.

C 1.2 General Data Protection Regulation

Paper L refers: Update on requirements, obtaining consent from current members, removing redundant records etc.

The Rector said that what we are doing is similar to what other organisations are having to do. He highlighted the following points from the paper:

Meeting compliance with GDPR needs to be built in to the organisational life of the church and not just an annual event.

Mailing Lists

For example: setting up individual mailing lists for Fledgelings or Holiday Club – people interacting with the Benefice in a particular way or at a particular time. Each person's consent for contact only covers the particular purpose and any further interaction requires an opt-in from each person.

All Soul's Services

Ministers in the wider area are investigating whether contact details of next of kin can be used for pastoral follow up, such as invitations to All Souls' services – a separate opt-in by the next of kin may be required. Ministers are not best placed to ask for GDPR consent. Funeral Directors do most of the paperwork for funerals and it has been suggested that they could ask for consent on behalf of the churches.

The Rector answered questions:

- All of the consent emails to current members asked if they wanted to opt out of contact. Some of the current members may not be regular attendees. He took the view that we are holding current members' data and sending them updates on a "legitimate interest" basis. There is also an option for people to positively opt-in which is useful to have. People on the fringes of Church life are a bit in limbo at the moment. We need a positive opt-in or their data must be deleted.
- A third of those sent consent emails have responded so far, which is quite high.
- The address book on the website has been removed because we need to consider if it is compliant - a lot of people did not know it exists or know that they have given consent for their data to be on it.

- The Joint PCC is responsible for data protection. This is the equivalent of a Board of Directors in a commercial organisation, acting to get the Benefice compliant. There is still some work to do.
- Christina Wood attended a GDPR course and Andy Wells has looked at the Benefice’s systems.

There will be further updates in due course.

C 2 Stewardship and Finances

No report.

The Rector explained for the benefit of new PCC members that the Stewardship Group is focussed on raising money, for example setting up and running the Parish Giving Scheme. The group works on items of joint interest across the two Parishes. Budgets are set by the individual PCCs.

C 3 Safeguarding

C 3.1 Update and Plans

Paper K refers: Candidate for Safeguarding Officer (see C 3.2) and list of safeguarding courses attended:

The Training Courses and attendees were:

Melanie Shields and Sarah Barrett (CFWs) have attended a C2 Diocesan training course.

Jonathan Mobey, Joan Impey, Peter Barton and Jean Barton attended a C3S1 Diocesan training course.

Mel Gibson has completed the online C1 training course.

The Harwell PCC Secretary Jane Woolley said that all Ordained clergy and all PCC members must complete safeguarding training.

C3.2 Appoint New Benefice Safeguarding Officer

Paper K refers, the relevant section states: “Following Heather House’s move away, Mel Gibson has agreed to be nominated to serve as Benefice Safeguarding Officer and has completed the online C1 training course and plans to attend an S1 Diocesan training course in June.”

The Rector stated that Mel Gibson had been a Churchwarden at Harwell and had been involved in children and youth work including Pathfinders and Holiday Club. It was stated that he was currently only involved in Holiday Club. No other candidates have come forward.

Resolution	That the Joint PCC agrees the appointment of Mel Gibson as Benefice Safeguarding Officer				
Proposed	Rector(Chair)	Seconded	-	Passed by the JPCC	Unanimously (6 JPCC members were present)

C 3.3 Adopt Safeguarding Policy

Paper B Refers: Safeguarding policy

The Rector said that the policy is the Diocesan model policy, the same as agreed last year with a new date. It was stated that “Parish” should be removed from the title as it is a Benefice policy

Resolution	That the Joint PCC adopts the Safeguarding Policy contained in Paper B				
Proposed	Rector(Chair)	Seconded	-	Passed by the JPCC	Unanimously (6 JPCC members were present)

ACTION: Combined PCC Secretary to remove “Parish” from title and pass paper copy to Rector for Signature
ACTION: Rector to sign policy, arrange for all Church Wardens to sign policy and return policy to Diocesan Safeguarding Advisor

C 3.4 Review Social Media Policy

Paper C Refers: Social Media policy

This policy is unchanged from last year. It was written by Steven Barber, Diocesan Safeguarding Advisor and was last revised in May 2016.

The Rector said that the Benefice uses Facebook, text messaging and email. Youth Fellowship had used Instagram in the past.

Lizi Bowerman said that Youth Fellowship Leaders used WhatsApp. It was stated that the minimum age for use of WhatsApp had now changed from 13 to 16 so this may limit its use.

Resolution	That the Joint PCC adopts the Social Media Policy contained in Paper C				
Proposed	Rector(Chair)	Seconded	-	Passed by the JPCC	Unanimously (6 JPCC members were present)

C 4 Staffing and Leadership

C 4.1 Update and Plans

Paper M refers: Update on Staff Appraisals, Ministry Priorities Meeting and Employment Group

The Rector said that he requires the Combined PCC’s recommendation on who should review the staff appraisals – the Church Wardens as is the case now, or the Employment Group.

There was agreement that the appraisals should be reviewed by a third person or group, which is the case in secular organisations. This ensures that the reviews take place and enables consideration of any new requirements such as career development, coaching, resources or changes to the working environment.

There was discussion of the relative merits of review by the Church Wardens, or the Chair of or a representative from the Employment Group.

The Rector suggested that the Employment Group could consider who should review appraisals.
There was general agreement to this suggestion

The Rector suggested that this year the appraisals will be passed to the Church Wardens for review. The Chair of the Employment Group said that the Church Wardens could pass anything that needs attention or discussion to the Employment Group.

No Objections.

C 4.2 Employment Committee Report

Paper I refers: Two items for decision by the Combined PCC (see below). Updates on Employment Group members, staff review meetings and staff policies and procedures.

Jean Barton has resumed the Chair of the Employment Group. She said that the group is responsible for overseeing the needs and welfare of paid staff employed by the PCC.

Note: Paid staff are currently the Children and Families Workers and Church Administrator.

C 4.1.1 Fixed Pay Date

The Employment Group are asking the Combined PCC if the staff pay day should be a fixed date – for example the last Friday or say 28th of the month. Currently staff are paid on the last day of the month. If this is a Friday, then sometimes the staff do not receive their pay until the 3rd or 4th of the next month.

Discussion included.

- Jean Barton said that the pay date is not in the contracts of employment. It states that employees are paid monthly in arrears. It can be changed easily by Stuart Gibson.
- The last Thursday in the month was suggested.
- An Employment Group member said that an addendum to the contracts would be required.

Resolution	That the Joint PCC approves the Fixed Pay date for Benefice employees				
Proposed	Rector(Chair)	Seconded	-	Passed by the JPCC	Unanimously (6 JPCC members were present)

C 4.1.2 Annual Review of Pay

The Employment Group are asking the Combined PCC to consider a process of reviewing pay annually for those we employ, as there is no clause in their contract.

There was some discussion if PCCs had budgeted for staff to receive any pay rise in the 2018-19 financial year. It was stated that they had not.

The Rector said that the Employment Group would make a recommendation about pay rises for the 2019-20 financial year taking into account inflation, Diocesan recommendations and other factors. Jean Barton said that we need to come up with a process of how to do this and on what basis such as performance. Discussion ensued under these broad areas:

Funding

- The Diocesan pay rise is 2%.
- Pay can only be increased if the finances are there, so any increase is subject to budget.
- The Children and Families Workers are funded by donation so if there is no increase in donations there can't be a pay increase.
- We could encourage donors to increase their giving by inflation.
- There are no guaranteed pay rises in the charity sector as charities are reliant on donations.
- There are other items to fund such as the Parish Share.
- We should make it clear that the employees are important, and that their pay is top of our priorities.
- The Rector said that the Benefice's major outgoings are Staff costs and Parish Share.

Performance Basis

- Any determination of performance would be by the Rector. The Rector said that he is not keen to do this.
- A performance dimension is not appropriate as it would not be a tool to motivate people working in this environment. The Employment Group should not have this as part of the process.

Process and Timing

- Once the procedure is in place, Combined PCC input will not be needed. It will be up to the Employment Group to propose any increase and the Finance Committees to see if that is feasible. The pay review will take place and a recommendation of x % subject to budget will be made.
- The two PCC Finance Committees both need to agree to both to the process and each pay rise.
- A decision may be required if one PCC does not agree to an increase, but the other does agree and cannot cover the other's share of the increase.
- The Rector said that if we consider this as a financial priority then under the new schedule we should consider this with the priorities in November.
- The Rector said that big financial issues might be better discussed at the October Combined PCC meeting.
- Gordon Gill said that we have to confirm each year in September that we are paying our Parish share in full for the current year.

The Rector thanked the Employment Group for all their contributions.

The Harwell PCC Secretary said that a vote on pay rises for staff is not required at this meeting - we would vote on the proposal for an annual review process when it comes back from the Employment Group.

C 5 Wider Church

C 5.1 Parish Share and Deanery Synod

Paper A refers: Diocesan Synod Digest 18th March 2018

Comments on the Paper included:

- It is interesting to see the emphasis on the environment.
- The CoE is intending to disinvest from fossil fuel companies based on a Motion from the Diocese. This may affect discussions on heating systems in churches.
- The Rector said that the A Rocha environmental group is one of the mission groups that the Benefice supports. Helen Brook's is chairing an Environment group which is considering how we can best engage with their work.
- We all use the products of fossil fuel companies, so the consistency of simply disinvesting in companies is debatable - Fossil fuels can be crucial to some communities, especially poorer ones. There was some disagreement to this assertion.

C 5.2 Great Western Park

No report or comments.

C6 Any Other Business

None.

The Rector closed the meeting in prayer at 9:36pm.

Dates of next meetings:

Individual PCCs: Chilton and Harwell 3rd July 2018 at All Saints' Chilton

Chilton and Harwell 4th September 2018 at St Matthew's Harwell

Combined PCC: 2nd October at St. Matthew's Harwell.

CHAIR

SECRETARY

DATE

DATE