

<b>Description of works and date</b>	<b>Date of Faculty or Archdeacon's Certificate</b>	<b>Reference to Quinquennial Inspection Report</b>	<b>Contractor</b>	<b>Cost of works including fees.</b>	<b>Details of grant aid, from charitable trusts and other bodies</b>	<b>Whereabouts of specifications and drawings if not filed in the Log Book</b>
Updated 'contacts' strip added to main church notice board. 22 May 2016			Falcon Signs Childrey OX12 9PG	£44.40 + VAT = £53.28		
Portable electrical appliances tested, 1 May 2016.			M E Richards, Appleford	£285.00 + VAT = £342.00 inc. church hall		
Kitchen water heater put on separate circuit to overcome problem of tripping when heater and kettles all on. 10 June 2016			M E Richards, Appleford	£245.00 + VAT = £294		
Asbestos R & D survey in the chancel. 28 June 2016.			Life Environmental Services Ltd. 4 Duckett's Wharf South Street Bishop's Stortford Hertfordshire CM23 3AR	£165.00 + VAT = £198.00		Report Project No: W-59293 12 July 2016 filed.
Flagpole taken down, repainted and put back in place. July 2016.			D Pyke			

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Masonry repairs to NE buttress and E window, and repointing work to exterior walls. June/July/August 2016	Faculty 10390	R13,15,16,17 2015	O.G. Stonemasonry, The Barns, Cuckoo Lane, North Leigh, Witney, OX29 6PQ	£7,500	Grant of £1,000 from Oxfordshire Historic Churches Trust	
Removed growth and moss from base of exterior walls and gulleys. 11-18 July 2016.			AEH			
Lead stolen from S aisle roof 21/22 August 2016						
Replaced bulb in external porch light 22 August 2016			AEH/DP			
Applied extra Smartwater to some remaining areas of S aisle lead roof. 22 August 2016			AEH/DP	Remains of 500ml bottle £269.60		Scheme No. CHU012; ID 44136.1
Fixed loose leg on removable communion rail (N side, centre leg) including tightening central nut. 29/30 August 2016.			AEH			

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Fire extinguishers checked, 26 August 2016.			Red Box, Didcot	£181.80 inc. VAT		
Choir stalls removed from chancel, platform cut back with new oak nosings, sanded and stained. 5 – 7 September 2016.	Faculty 2016-001506 26 May 2016		Nick Lamden Building Solutions 69 Walton Way, Newbury RG14 2LL	£930.00		
<p>Tasks to make chancel ready for new seating, Sept. – Nov. 2016:</p> <ol style="list-style-type: none"> <li>1. Fill holes in tile edges where pins secured stalls.</li> <li>2. Fill cross on marble slab.</li> <li>3. Repair walls under seats.</li> <li>4. Paint walls under seats.</li> <li>5. Stain light wood on rails.</li> <li>6. Fill crack in north window sill.</li> <li>7. Backfill base of pillars in corners by rood screen.</li> <li>8. Dispose of choir stalls etc.</li> <li>9. Carpet runner for rail step.</li> <li>10. Clean and polish floor.</li> <li>11. Clean and polish wall seats.</li> </ol>			Buildings Cttee. and Cleaning Team. Cross filled as a trial with plaster of paris, pained with off-white satin gloss. Jacobean Oak stain. Choir stall bought by Haynes of Challow. Carpet runner by Station Flooring, Didcot.	£100 received for sale of choir stalls. £? For carpet runner. All others minor costs and DIY.		

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18 Treske St. Wilfrid chairs delivered for chancel, 9 November 2016.	Faculty 2016-001506 26 May 2016		Treske, Station Works, Thirsk, N. Yorks. YO7 4LX	£5,637 inc. VAT [donation of £5,000]		
Replaced 6 roof tiles in lowest 3 courses at NW end of porch roof. 11 October 2016			AEH			
Painted collar on flagpole. 18 October 2016			AEH & PR			
4mm polycarbonate pane fixed in external porch notice board to replace pane broken on 19/20 August 2016. 14 Sept. 2016			4 mm polycarbonate pane from Sheet Plastics. Fixed inc. mastic by D Pyke.	£33.41 inc VAT		
Bottom half of cross on marble memorial in chancel filled with Plaster of Paris and painted to match existing filler (trial) 15 Sept. 2016.			AEH			
Repairs to N transept and chancel rendering. August/Sept. 2016			D Pyke			
Inspection of lightning protection system. 11 October 2016.			Earthing Equipment Supplies Limited	£265.00 +. VAT = £318.00		Report in Log Book, no follow up actions.

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New mixer installed in sound desk. 15/17 November 2016			J Sinclair Soundcraft EPM8 Mixer	Ca. £200		
Repair of main church notice board by south gate: replacement of top with new ridge woodwork. 23 November 2016		R34 2015	Nick Lamden Building Solutions 69 Walton Way, Newbury RG14 2LL	£265.00		
Inspected accessible sections of floor under carpet. 30 November 2016			AEH/DP			
Replacement of lead stolen from S aisle roof on 21/22 August. 14-16 December 2016.	List B Application Archdeacon's Written Notice 4.11.16 Ref. 2016-005659		N Lee & Son 7 Chestnut Close, Witney, Oxon OX28 1PD	£3,249.00 + VAT = £3,898.80		
Applied Smartwater to new and old areas of S aisle lead roof. 16 December 2016			AEH	200ml bottle bought 22/9/16 £174.00		Scheme No. CHU012; ID 8396910.1
Replaced pull switch for porch heater 4 January 2017			Mel Gibson			
Gutters cleaned. 13 January 2017		R22 2015	Ray Cox	£50.00		

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Curtain rail in extension meeting room fixed back in position. 15 January 2017			AEH			
Replaced bulbs in SW chancel spot, pulpit spot and south aisle tapestry light. 25 January 2017			AEH			
Redecoration of east end of south aisle ceiling to make good minor internal damage from theft of roof lead. 31 January – 2 February 2017.	List B Application Archdeacon's Written Notice 4.11.16 Ref. 2016-005659		Hawkins & Riveiros	£ 898.0+ VAT = £1,077.60		
Replaced tap washer in (east) toilet. 16 February 2017			AEH			
Replaced bulb in external porch light 26 February 2017			AEH/MH			
Churchyard wall: removing growths and re-pointing, including a section to the west end slightly damaged by a vehicle. March 2017		R33 2015	Harwell Parish Council			
Wood of the south churchyard gate re-oiled. March 2017			Harwell Parish Council			
White lines on all stone steps repainted. 18 April 2017			AEH			<i>Coo-Var Suregrip</i> anti-slip floor paint

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Mortar fillets added to small lips at the intersection of the Victorian tiles and the stone step at the inner porch door. 18 April 2017		R30 2015	AEH			
Reinforcement plate added to bottom latch of extension external doors. 28 April 2017			AEH			
Removed old cables from underfloor conduits. May 2017			AEH			
<p>Work to enable the Church Architect to survey the floor as required by the DAC:</p> <ul style="list-style-type: none"> <li>• All furniture taken off the carpeted areas</li> <li>• Old clock mechanism cabinet removed and mechanism moved to meeting room</li> <li>• Safe moved from vestry to meeting room</li> <li>• Carpet and underlay taken up</li> <li>• Floor cleaned</li> <li>• Exposed areas of hearing loop re-routed</li> </ul> <p>30 May – 3 June 2017</p>			Working Parties. Safe moved by Thornhill Security Carpet and underlay taken up by Oxford City Flooring	Moving Safe £384 inc VAT Carpet removal £720 inc VAT Carpet storage £192 inc VAT		Church Architect's survey documents filed in Log Book.

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Portable electrical appliances tested, June 2017.			M E Richards, Appleford	£228.00; [£342.00 inc. Church Hall]		
Asbestos Survey of whole church building 13 June 2017			Amiantus Environmental Consultants	£894.00 inc. VAT		Report with D Pyke
Outer porch door re-treated with Danish Oil 19-23 June 2017			Mike Pepper			
Chancel door re-treated with linseed oil 4 July 2017			AEH			
Removed growths from base of exterior walls. 4 July 2017.			AEH			
Top tower door re-treated with linseed oil 7 July 2017			AEH			
Temporary carpet strip laid by inner porch door to protect hearing loop wiring. 15 August 2017			AEH			
Hearing Loop tested. Chancel speaker found to be defective. 7 September 2017.			AEH/JES			



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Unscrewed all 14 nave pews in preparation for re-decoration of nave. 11 September 2017. Refixed 14 September 2017.			Working Party			
Asbestos cement flashing to wall of recessed cable inspection point at back of nave removed. 14 September 2017			Amicus Environmental	No charge		Item AE002675 (S) in Amiantus asbestos survey of June 2017.
Organist's heater removed in view of asbestos cement flashguards inside heater. 14 September 2017			Amicus Environmental	No charge		Item AE002672 (S) in Amiantus asbestos survey of June 2017.
Walls of recessed cable inspection point at back of nave made good with cement. 15 September 2017						
Nave pews removed. 24 September 2017			Heavy Gang			
Applied new Smartwater to all areas of N aisle lead roof. 26 September 2017			AEH/DP	200ml bottle bought 22/9/16 £174.00		Scheme No. CHU012; ID 8396910.1

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Scaffolding erected in nave for re-decoration 25-27 September 2017			North Oxford Scaffolding contracted to H&R.			
All 6 truss support posts treated with insecticide. 7 October 2017.		R23&24 2015 (ref. to post N side, E end)	AEH			Cuprinol Wood Treatment fluid applied
Nave roof timbers inspected by the Church Architect, while scaffolding in place. 10 October 2017.			Philip Waddy			Report in Log Book
Areas at crown posts and binder as identified in Architect's Report, that required step ladder access from lower lift of scaffolding, treated with insecticide. 11 October 2017			Hawkins & Riveiros	£108.59 + VAT = £130.30 (inc. in invoice for re-decoration of nave)		Cuprinol Wood Treatment fluid applied
Other areas of apparent active insect attack identified in Architect's Report, and all upper surfaces cross beams (collars) at highest level treated with insecticide. Other areas of rafters etc treated where evidence of any attack visible. 14 October 2017.			AEH & Hazel Connelly	Approx £50 for cans of treatment fluid.		Cuprinol Wood Treatment fluid applied

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4 back of nave mounted downlights: 70W MH bulbs replaced by 10W G12 LED bulbs as an experiment. 16 October 2017.			Walters Electrical Didcot	£368.40 inc. next item.		10W LED G12 Single Ended 4000K EDLED/G12CW from Fusion Lamps
6 nave radiant heaters tested from scaffolding and 3 <sup>rd</sup> N side nave heater 5 repaired (burnt neutral connection). 16 October 2017.			Walters Electrical Didcot			
Lower end of N side E end truss post given further insecticide treatment in view of active attack reported in QI Report 2015. 17 October 2017.		R23&24 2015	AEH			Cuprinol Wood Treatment fluid applied
Replaced defective chancel speaker with dB L80D Minibox Active Speaker. Partner speaker also bought to use for N transept foldback. 28 October 2017.			AEH; 2 speakers from DV247 Ltd.	£97 inc VAT each, total £194.		
New convector heater installed for organist. 28 October 2017.			AEH; heater from Robert Dyas, Didcot.	£21.99		

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Heater above extension door (15) repaired (burnt live connection) and faulty thermostat side contactor for this heater and heater above porch door (16) replaced. 2 November 2017.			Walters Electrical Didcot			
Nave walls redecorated with Classidur Tradition, and ceilings with Dulux vinyl matt white emulsion, all after cleaning. 27 September – 20 October 2017.	Faculty 7520, 25 August 2009; extended to 31 December 2017.	2015 R26	Hawkins & Riveiros Ltd	£7,685.00 + VAT = £9222.00 (total invoice included £130.30 extra for woodworm treatment)		
Perspex protection over central section of N aisle window extended. November 2017.		2015 R20	D Pyke			
Edge strips fitted to ceiling of first floor link passage of extension, to effect repair cited in 2015 QI Report. November 2017.		2015 R27	D Pyke			

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Gutters cleaned. 2 December 2017.		R22 2015	Ray Cox	£50.00		
New bulb unit fitted in AV projector. 5 December 2017.			Adrian Humphris, Oak AudioVideo	£469.00 inc. VAT		
Removed carpet rail brackets from chancel step in preparation for new hearing aid loop. 19 December 2017.			AEH			
Replaced 150W bulb in external porch light 20 December 2017.			AEH			
Rendering repairs to west wall of the vestry, including additional repairs to north wall and minor repairs to wall behind organ, also external patch repair to left of entrance porch. 2 – 5 January 2018.			Hawkins & Riveiros Ltd	£1,425.13 + VAT = £1,710.15		
Hearing aid loop extension laid around platform and chancel (with round cable). 9 January 2018.			JES/AEH/DP			
Replaced failed 60W bulb in inner porch light with 16W LED bulb. 10 January 2018.			AEH			

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<p>Work to remove pews and prepare floor for new seating January 2018</p> <ul style="list-style-type: none"> <li>• Removal and sale of 28 pews, retaining 3 aisle pews and 1 nave pew as in <i>Statement of Needs</i> of July 2017, 14 Jan 2018.</li> <li>• Levelling the floor of nave and aisles as in the Church Architect's specification of June 2017. 15-18 Jan 2018.</li> <li>• Capping 7 former electrical inspection holes, 16-22 Jan 2018.</li> <li>• Preparation of the floor of nave, vestry and aisles for laying new carpet. 22-23 Jan 2018.</li> <li>• Laying new carpet over felt underlay, 24-29 Jan 2018.</li> </ul>	Faculty 2017-007100 dated 10 November 2017		<p>Floor levelling: N Lamden Building Solutions, Newbury.</p> <p>Capping holes: D Pyke</p> <p>Carpet preparation, supply and laying: Oxford City Flooring, Milton Park. Carpet Brintons Quick Weave Q01A022738.</p>	<p>Total receipts £2,475</p> <p>£3,250.00 (no VAT)</p> <p>Voluntary</p> <p>£15,788.45 inc. VAT</p>		Church Architect's survey documents filed in Log Book. Record of work done on the floor filed in Log Book.
Removal of old nave hearing loop and completed installation of new single loop covering nave, aisles, platform and chancel. 23 Jan 2018.			J E Sinclair , AEH and D Pyke	Cost of components:. £42.99 for tape, plus round wire, clips etc total ca. £100		Pictures and Plan of new loop filed in Log Book

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Re-routed rear HDMI input to AV system with socket box attached to sound cabinet, and connected HDMI output for local monitor. 10 & 15 February 2018.			AEH			Layout drawing as in Churchwarden Manual updated.
Refixed loose carpet to extension staircase risers with small panel pins. 19 February 2018.			D Pyke			
Repaired broken E side window catches in Office. March 2018.			AEH			
Shelving behind organ shortened and area tidied. March 2018.			Juan Bowerman & Christina Wood			
Old shelves in cleaning cupboard replaced with new self-standing shelf unit. March 2018.			Juan Bowerman			
Inspection of lightning protection system. 19 April 2018.			Earthing Equipment Supplies Limited	£273.00 + VAT = £327.60		

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10W G12 LED bulb in S side back of nave downlight (row 2) replaced. 19 April 2018.			Walters Electrical Didcot			
New rendering in vestry and south transept limewashed. 2 May 2018			D Pyke			
Electrical socket on new rendering in vestry re-fixed in position. 8 May 2018			AEH			
Replaced failed 150W bulb in external porch light with LED 20W (equiv.125W) bulb. 16 May 2018.			AEH	LyvEco 1920lm from eSpares £6.99		
Portable electrical appliances tested, 30 May 2018.			M E Richards, Appleford	£192.00; [£294.00 inc. Church Hall]		
White lines on all stone steps repainted. 11/12 June 2018			AEH			<i>Coo-Var Suregrip</i> anti-slip floor paint
Tied in place mains cable of left hand nave speaker. 14 June 2018.			AEH			As recommended in portable electrical appliance test.
'Ladies' toilet bulb failed on 16 June and was replaced with 8.6W equiv. 60W LED bulb on 21 June 2018.			AEH	£2.00		LED Standard 810 Lumen



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Security of external extension door improved by fitting panic bar based locks. June 2018.			Bryans Lock Services Ltd	£671.95 +VAT = £806.34		
Lightning conduction system on the tower inspected to see if there should be a finial on the turret. Conductor insulation removed at that point, but no finial deemed necessary (probably omitted in 2007 because of rusted old weathervane). Quotation for extending conductor to top of flagpole made instead. 25 June 2018.			Earthing Equipment Supplies Limited	Cost of inspection waived in view of quotation.		
Made good some small missing sections of inlaid cross in marble memorial in chancel. 2 July 2018.			AEH			
Office re-decorated. 28 July 2018.			P Roberts & gang			
Broken Stonesfield tiles at edge of north side of cancel roof replaced. 4 September 2018			Ray Cox (tiles obtained from Everest Roofing)	£575		

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Repairs to felt roof of Extension. 4 September 2018			Ray Cox	£450		
Toilet roll holder in smaller toilet replaced. 10 September 2018.			D Pyke			
Portable ramp PHR-72 purchased for platform steps. 29 September 2018			Portaramp UK Ltd, Units 3 & 4 Dolphin Business Park, Shadwell, Thetford IP24 2RY	£395		
Lightning protection earthing to the tower flagpole. 3 October 2018			Earthing Equipment Supplies Limited	£545 + VAT = £654		
5 year Electrical Inspection (Church & Hall). October 2018.			Lowe & Oliver	£1478.00 + VAT = £1773.60		
Replaced fluorescent tube in light at top of stairs. 2 November 2018			AEH			
Remounted mirror in vestry. 22 January 2019			D Pyke			
Cleared blocked extension downpipes. 22 January 2019			AEH/D Pyke			

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Inspected N aisle lead roof where some staining from water ingress near W window of N aisle. 22 January 2019			AEH/D Pyke			
Heating system upgraded by replacing 12 Unidare heaters in nave and aisles with B N Thermic HWP 4.5kW heaters. Contact breakers upgraded. 21-25 January 2019.			M E Richards Electrical aided by CDR Electrical. (Old heater bodies taken to AV Smith scrapyard, Brightwell.)	£7,632.00 + £1310.40 VAT = £8,942.40		Updated circuit details and Certificates in Electrical Manual.
Distored Linquartz heater in N transept replaced by Linquartz heater from above porch. Porch heater and distorted Linquartz heater from above extension door replaced by B N Thermic HWP 3 kW heaters. 21-25 January 2019			M E Richards Electrical. (Old heater bodies taken to AV Smith scrapyard, Brightwell.)	£754.00 + £150.80 VAT = £904.80		Updated circuit details and Certificates in Electrical Manual.
Adjusted N aisle tapestry to hang lower, so as to be further from heaters. 22 January 2019			AEH/D Pyke			
Replaced bulbs in both tapestry spotlights. 26 January 2019.			AEH/D Pyke			

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Realigned chancel heaters. 26 January 2019.			AEH/D Pyke			
Cleaned uplights and replaced bulb in S side spotlight in chancel. 26 January 2019.			AEH/D Pyke			
Gutters and drains cleaned. 10 roof tiles replaced. 6 February 2019.		R22 2015	Ray Cox	£100.00		
Repaired flush to small toilet (broken spindle). 4 March 2019			AEH			
Extension roof fascia boards and barge boards inspected and report written. 19 March 2019			David Pyke			Report filed in Log Book
Closed off gap in corner of upstairs cupboard of extension. 20 March 2019		R25 2015	David Pyke.			
Fixed down loose brass threshold strip on floor to extension. 29 March 2019			David Pyke.			
Secured bookcase to wall in vestry. 29 March 2019			David Pyke.			

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<p>Rendering repairs to middle section of west wall of tower.  <u>November/December 2018:</u></p> <ul style="list-style-type: none"> <li>• Scaffolding erected.</li> <li>• Old rendering removed</li> <li>• Upper string course renewed.</li> <li>• Stonework behind rendering re-pointed and consolidated.</li> <li>• Shelter coat applied.</li> <li>• Further work postponed due to weather. Scaffolding taken down.</li> </ul> <p><u>May/June 2019:</u></p> <ul style="list-style-type: none"> <li>• Scaffolding re-erected</li> <li>• Base coats of new rendering applied.</li> <li>• Following approval of sample of rendering with 'pebbledash' finish and inspection of first area of final coat, full completion of rendering carried out.</li> <li>• Holes filled in NW and SW Quoins.</li> <li>• Further small holes in stonework filled, scaffolding taken down, &amp; site cleared.</li> </ul>	<p>Archdeacons  Written  Notice Ref.  2018-021444  24 Sept. 2018</p>		<p>Main contractor:  Beard  Construction  Cumnor Hill  Oxford  OX2 9PJ  Rendering  removal and  stonework  subcontracted to  OG  Stonemasonry.  Rendering  subcontracted to  McLennans.  Work supervised  by Church  Architect Mr  Philip Waddy.</p>	<p>£25,060.36  including  Architect's  fees of  £1,945.48 and  VAT to be  reclaimed of  £4,066.51.</p> <p>Net cost to  PCC after  donations  £8,085.46.</p>	<p>Donations  including Gift Aid  of £12,908.39.</p>	<p>Specifications, Timeline  and other documents in  Log Book, with larger  documents filed digitally  on CD.</p>

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Refurbishment of small toilet. June 2019: <ul style="list-style-type: none"> <li>• Replacement of cistern and toilet seat.</li> <li>• Replacement of basin with vanity unit, new smaller basin, and new tap.</li> <li>• Installation of flow-through hot water supply for basin.</li> <li>• Installation of external water tap.</li> <li>• Provision of isolation valves.</li> <li>• Installation of electric hand dryer.</li> </ul>			Plumbing by Victor Breach Electrical work by M E Richards	Plumbing £613.84 (no VAT). Electrical work £315.00 Hand Dryer from T.L.C. ££95.00 + £19.00 VAT = £114.00. Total £1,042.84.		Electrical Certificates in Electrical Manual.
Lead stolen from 12 of 15 bays of N aisle roof 8/9 July 2019.						
Polythene sheeting battened onto N aisle roof for protection after lead theft. 12 July 2019.			Hawkins & Riveiros Ltd.	£545.67 + £109.13 VAT = £654.80		
Making good and touching up paintwork in small toilet. 24&25 July 2019			Making good: Victor Breach. Touching up: AEH			

<b>Description of works and date</b>	<b>Date of Faculty or Archdeacon's Certificate</b>	<b>Reference to Quinquennial Inspection Report</b>	<b>Contractor</b>	<b>Cost of works including fees.</b>	<b>Details of grant aid, from charitable trusts and other bodies</b>	<b>Whereabouts of specifications and drawings if not filed in the Log Book</b>
Portable electrical appliances tested, July 2019.			Carl Richards, Abingdon			
Polythene sheeting on N aisle roof tucked behind gutter to reduce rainwater overflow. 25 July 2019.			DP/AEH			
Removed growths from base of exterior walls. 9 August 2019.			AEH			
Took down north aisle tapestry as a precaution against damp from roof after lead theft. Inspected roof protection for any likely weaknesses. 6 September 2019.			DP/AEH			
Completed supply of priest's desk and St Wilfrid's armchair for the chancel. 19 September 2019.	Faculty 2018-024723 11 January 2019		Treske, Station Works, Thirsk, N. Yorks. YO7 4LX	£2,860.80 covered by two donations.		

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Flagpole taken down, repainted and put back in place. September 2019.			David Pyke			Washed down with sugar soap, cleaned off and touch up bare timber areas with Sadolin Superdec Opaque white gloss. 3 further full coats of Superdec applied to all exposed timber surfaces. The inside of the metal collar was given 2 coats of Dulux water based undercoat followed by 2 coats of gloss. The outside of the collar and stay brackets were not painted during this stage.
Re-varnishing of external porch notice board. July – September 2019.			Juan Bowerman			
Repairs and re-decorating in upstairs extension link. July - September 2019.			David Pyke			
Inspection of lightning protection system. 1 October 2019.			Earthing Equipment Supplies Limited	£273.00 + VAT = £327.60		



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Fixing additional polythene sheeting secured with battens to north aisle roof to prevent water ingress. 26 October 2019.			Hawkins & Riveiros Ltd.	£343.45 + £68.69 VAT = £412.14		
Extract fan in small toilet cleared of moss in outlet to restore rotation. 8 November 2019.			AEH			
Cistern tank of disabled toilet refixed to wall with new screws. 9 November 2019.			DP/AEH			
Installed 180W infrared panel heater and thermostat in small toilet. 26 November 2019			M E Richards	Surya Heater £83.84. Installation & controls £200		
Broken front of spur box to S storage heater in Office replaced. 26 November 2019			AEH			
Gutters cleaned. January 2020			D Pyke			
Delaminating gravestone on south path repaired. March 2020			Parish Council			

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New pull switch cord for small toilet. 17 March 2020			AEH			
Slipped tile removed from E side of N transept roof. 28 May 2020.			D Pyke			
Adjusted polythene sheeting and re-fixed batten on temporary roof covering of N aisle. 28 May 2020.			D Pyke			
Removed render debris from S aisle roof where it had fallen from spalled quoin at SE corner of tower. 28 May 2020.			D Pyke			
Bees and hive removed from N aisle eaves in preparation for roof repairs. 8 Sept 2020			Shire Pest Solutions, Didcot	?		
Asbestos survey in preparation for roof repairs. 8 Sept 2020			Amiantus Environmental Consultants Ltd	£450 inc. VAT		
Precautionary cleanup of extension lobby area after discovery of fragment from east side asbestos containing soffit board. 22 Sept 2020.			Amiantus Environmental Consultants Ltd	£210 inc. VAT		

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Investigation of fault in extension electrics consumer unit. Located to upstairs lighting circuit. Circuit isolated pending repair. 1 October 2020			M E Richards	tbd		
Replacement of extension leg of lightning conductor system and annual inspection of whole system 2 October 2020			Earthing Equipment Supplies Limited	tbd		

Updated 7.10.20