



St Matthew's Church Harwell  
Annual Parochial Meeting and Annual Parochial Church Meeting  
to be held on  
Sunday 19<sup>th</sup> May at 11.40am and 11.45am respectively

**AGENDA**

**Annual Parochial Meeting**

1. Apologies for Absence
2. Election of two churchwardens for one year

**Annual Parochial Church Meeting**

1. Election of Deanery Synod representative - two vacancies for two years each
2. Election of PCC members – five vacancies for three years each
3. Appointment of Independent Examiner
4. Receipt of the reports:
  - Minutes of last year's meetings
  - PCC Annual Report for 2023 including the Electoral Roll Report
  - Fabric Report for 2023
  - Financial Report and Accounts for 2023
  - Deanery Synod Report for 2023
  - Safeguarding Report for 2023.
5. Number on the Electoral Roll as of April 2024
6. Rector's remarks
7. Future of the Church Hall. (Debbie Greenfield)
8. Discussion, questions and tabling resolutions (as applicable).
9. Closing Prayer.

**Papers**

Minutes of previous year's meetings  
Annual report for 2023 (including the Electoral Roll Report Page 19)  
Financial Report (Page 14 and Appendix 4)  
Examined Accounts for 2023  
Fabric Report 2023  
Deanery Synod Report 2023  
Safeguarding Report 2023

*Elizabeth Clarke*  
*PCC Secretary*