

Minutes of a Meeting of Harwell PCC
held on Tuesday 8th May 2012 at 7:45 pm in St Matthew's Church, Harwell

Present

Mel Gibson	Tony Hughes	Anne Gill (until 9pm)
Gordon Gill (from 9.30pm)	Jonathan Mobey	Alice Gardiner (as observer)
Georgina Greer	Jane Woolley	Allan Macarthur
Liz Roberts	Roz Shipp	

1. Opening and Prayer

Jonathan Mobey invited each member of the PCC to say a little about themselves. Each member of the PCC then read a verse or two from 1 Corinthians 12 verses 12 to 31. Jonathan said that the passage was appropriate for a PCC in a new year, as we are one body with different skills serving Christ as PCC members. Jonathan then led the PCC in prayer.

2. Apologies for Absence

Apologies were received from Kate Evans, Gordon Gill, Scott Cockburn and Peter Barclay-Watt.

3. Minutes of the last meetings

The minutes of the PCC meeting on 6th March 2012 were signed as a correct record.

4. Matters arising

a) **Outreach**

Liz Roberts introduced to the new members of the PCC her paper on setting up a clothing sale in St. Matthew's Hall. She said that the members of the PCC at the March meeting had approved the clothing sale, but that the new members of the PCC should approve it with a view to holding an event on 1 September. All members of the PCC unanimously agreed with the Proposal. Liz Roberts said that she had received many offers of help and that the first sale would be prior to the new school term. It was stressed that it was not a jumble sale and that Liz Roberts would come up with a formal title and advertise the sale.

Action: Liz Roberts to organise September Clothing Sale

b) **Annual Parochial Church Meeting**

Mel Gibson said that he had had positive comments about the meeting this year and it was felt that having the refreshments before the meeting was better than half way through the meeting. There was a suggestion that there should be displays on the wall at the start of the meeting but there should not be displays about the presentations of church activities as this would put people off giving a presentation. Jonathan suggested that the Communications group considered the case for a permanent display of activities in church. It was decided at the APCM that PCC members would stand for a 3 year term from next year and that how to implement this would be discussed later in the year.

Action: Communications group to consider permanent display in church PCC Secretary to schedule discussion of implementation of new PCC term

c) **Lankelly Chase**

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Jonathan Mobey reported that someone else had taken out a formal lease for the property and it was therefore not available for church use.

Action: Jonathan Mobey to keep the situation under review.

5. PCC and the Future

Mel Gibson (outgoing Secretary) welcomed the new members of the PCC and handed them a leaflet called "Trusteeship: an introduction for PCC members".

Action:	PCC members to consider any questions that they would wish to discuss before the next meeting after having read the leaflet.
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6. Election of Officers

Resolution	<i>That the people listed below are appointed to the posts specified</i>				
Moved	<i>Georgina Greer</i>	Seconded	<i>Tony Hughes</i>	Passed	<i>Unanimously</i>

- Secretary Jane Woolley
- Vice-Chair Allan Macarthur
- Churchwarden's Deputies Roz Shipp, Allan Macarthur, Tim Roberts, Ruth Slatter
- Treasurer Peter Barclay-Watt
- Bookkeeper Elizabeth Gill
- Electoral Roll Officer Mike Pepper
- Gift Aid Secretary Peter Barclay –Watt
- Stewardship Secretary Ruth Slatter

The new Secretary Jane Woolley, then took over her role and Mel Gibson stood down.

7. Appointment of Committees

i) St Matthew's PCC committees

a) Standing Committee

The meeting noted that the Standing Committee automatically consists of the following PCC members: the Rector, the two Churchwardens, the Treasurer, the Secretary

Resolution	<i>That the Standing Committee should also include the Vice-Chair</i>				
Moved	<i>Jonathan Mobey</i>	Seconded	<i>Liz Roberts</i>	Passed	<i>Unanimously</i>

b) Joint PCC

Resolution	<i>That the St Matthew's PCC elected representatives on the Joint PCC are the Vice-Chair, Allan Macarthur and the Secretary, Jane Woolley</i>				
Moved	<i>Jonathan Mobey</i>	Seconded	<i>Georgina Greer</i>	Passed	<i>Unanimously</i>

c) Finance & Budget Committee

Resolution	<i>That the following people are appointed to this Committee: Peter Barclay-Watt (Chair), Elizabeth Gill, Mel Gibson, Sid Gale</i>				
Moved	<i>Jonathan Mobey</i>	Seconded	<i>Roz Shipp</i>	Passed	<i>Unanimously</i>

d) Buildings Committee

Resolution	<i>That the following people are appointed to this Committee: Tony Hughes (Chair), Mel Gibson, Roz Shipp, David Pyke, Phil Roberts, Mandy Birkinshaw</i>				
Moved	<i>Allan Macarthur</i>	Seconded	<i>Mel Gibson</i>	Passed	<i>Unanimously</i>

e) Church Hall Committee

Jonathan Mobey proposed that the formation of this Committee be delayed to a future meeting, once the current Church Hall Working Group (Chaired by Tim Roberts) has reported back to the PCC about future arrangements for managing the hall. All members of the PCC unanimously agreed with the Proposal.

Action: Tim Roberts to make recommendations to the PCC regarding Church Hall governance

ii) Joint committees

Jonathan Mobey explained that the three main "mission" activities of our churches are covered by the headings 'World Mission' (mission beyond the benefice), 'Outreach & Nurture' (mission to adults) and 'Youth & Families' (mission to under-18s and their families). 'Worship Services' overlap all three of these areas and are explicitly focussed on God, whereas the other three areas are more or less explicitly 'Christian' depending on the activity, e.g. house groups are clearly about Christian discipleship, but 'Evergreens' has a less explicitly Christian agenda. The other activities (coordinated via a Joint Committee in the case of Communication and Operations, and Committees of the individual churches in the case of Buildings, Finances, and St Matthew's Church Hall) exist to support these core activities.

Jonathan Mobey proposed that having reflected on the previously mooted New Communities Committee, it should not be formed. Instead, this matter should be within the remit of all other Joint

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committees. It was suggested a “New Communities Czar” might be useful to ensure co-ordination on this matter across the Committees. Liz Roberts said that she would be interested in such a role. Tony Hughes said he is willing to support New Communities activities in view of his involvement in local planning in relation to housing developments, but would not be able to take the lead in a ‘Czar’ capacity.

The meeting noted that it is unclear how the new World Mission Joint Committee will operate in relation to the existing Missions Group, chaired by Sid Gale.

Action: Jonathan Mobey to discuss new World Mission Group with the existing Missions Group.

Jonathan explained that Finance & Budget, Buildings and Church Hall activities need to be managed separately for each Church. However, all other activities are most efficiently and effectively organised jointly ie at a Benefice level. These activities will therefore be overseen by Joint Committees. The members of Joint Committees will be appointed by the Joint PCC. In practice Joint Committees will report back on their activities via the forum of the Combined PCC.

Those from Harwell willing to be proposed for Joint Committees in due course were as follows:

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| Outreach & Nurture | Peter Barclay-Watt |
| Youth & Families | Anne Gill |
| World Mission | Peter Barclay-Watt , Georgina Greer, Sarah Milrose (if meeting evenings/weekends) |
| Comms & Ops | Liz Roberts |
| Worship Services | Georgina Greer |

Action: Jonathan to convene the Joint PCC to make provisional appointments to joint committees before the next PCC meeting(s) in July.

8. Appointment of representatives to organisations

Resolution	<i>That the people listed below are appointed as representatives to the organisations specified</i>				
Moved	<i>Georgina Greer</i>	Seconded	<i>Tony Hughes</i>	Passed	<i>Unanimously</i>

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|-----------------------------|-------------------------------|
| Christian Aid | Mary Hanley |
| Our Street Corner | David Woolley |
| Harwell Charities Trust | Peter Barclay-Watt |
| Churches Together in Didcot | Gordon Gill or Jonathan Mobey |

Action: Jonathan to talk to Gordon Gill about CTDD rep

Village Hall Management – The meeting agreed to leave this position vacant until a decision about the formation of a Church Hall Committee is made.

Action: Tony Hughes to ask Keith Beswick (Chair) what sort of relationship with the Church the Village Hall Management Committee would like (in particular, does the St Matthew’s rep need to be on the Committee, or can they merely be a link).

9. Ministry Leadership Team (MLT) Group

Jonathan Mobey said that the MLT has been invaluable in the past, especially during the vacancy. However, it was not clear how MLT related to the PCCs. From what Jonathan can gather, the MLT provided three things 1) planning of worship services 2) custody of the spiritual agenda 3) support for leaders. The new Worship Services Committee will take on 1) in future. Jonathan Mobey would like the Joint/Combined PCC to take responsibility for 2). Jonathan Mobey has started a "preachers club" which it is hoped will broadly cover 3).

10. Financial Report

The finance report was noted. The implication of the report is that without any increase in planned giving, we face a c.£9k deficit at year end. There were no questions. Jonathan Mobey said he was grateful to Peter Barclay-Watt and Elizabeth Gill for all the work on the accounts.

Action:	Jonathan Mobey to get the two Finance Committees together to discuss growing our income.
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11. Buildings Committee Report

The Buildings Committee report was noted. There were no questions.

12. Harwell Feast/Jubilee Weekend

Jane Woolley reported plans all is in place to run the BBQ at the Harwell Feast.

Action:	Jane Woolley to organise some notices for the tables to publicise St Matthew's involvement.
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The only thing specifically planned in Harwell for the Jubilee weekend, apart from individual street parties, is an event at Hart of Harwell pub on Monday 4 June in aid of Help for Heroes and Little Pippins. Chilton has significant community event plans for that weekend. Tony Hughes pointed out that there is also the Stone Service at Harwell Site at 5.30pm on Sat 2 June. Tony Hughes suggested that a Jubilee theme might be incorporated into one or other of the services on Sunday 3 June, and that this could perhaps be done without a great deal of planning, given that time is now short.

Action:	Jonathan to consider whether to incorporate a Jubilee Celebration theme into the services on Sunday 3 June.
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13. Issues dealt with by the Standing Committee

There were none

14. Future dates

a) Future PCC meetings

A list of dates has been circulated

b) Away Day

Jonathan Mobey will propose an Away Day for the Combined PCC. This is most likely to be 10-4 on a Saturday at a retreat centre eg in June or July. The purpose of the day would be to think and pray about the bigger picture than we usually get the opportunity to do in our regular PCC meetings.

Action:	Jonathan Mobey to contact PCC members for their availability via doodle.com PCC members to let Jonathan Mobey know if they have any ideas for a good venue.
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c) Summer holiday club

Dates have not yet been confirmed.

Action:	Jonathan to contact Alison and Sid Gale to clarify arrangements
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15. AOB

a) Digital projection

Allan Macarthur provided a paper for information just prior to the meeting. Hopefully they will have more to say at the next PCC meeting. The next step is for the Churchwardens to obtain some proposals from a few suppliers.

Action:	Churchwardens to engage 2-3 potential suppliers to explore possible solutions.
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b) New communion assistants

In addition to the existing assistants (Joan Impey, Kate Evans, Gordon Gill and Wendy Sinclair) the following were approved by the meeting as names that could be submitted to the Bishop for approval (assuming all those named wish to serve):

- Peter Barclay-Watt
- Nicola Barclay-Watt (Jonathan Mobey to check if she wishes to serve)
- Georgina Greer
- Frances Taylor
- Anne Gill
- Elizabeth Gill (Jonathan Mobey to check if she wishes to serve)
- Ruth Slatter (Jonathan Mobey to check if she wishes to serve)

Action:	Jonathan to check with Nicola, Elizabeth and Ruth, and then write to the Bishop
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c) "Day visitors" in Church

Jonathan Mobey found about 8 youngsters inside St Matthew's on Bank Holiday Monday (7 May). Jonathan had some concerns about their activities, although nothing too severe (some "horseplay" and some rifling through kitchen cupboards). It was felt that it is good that they feel they can come into Church, but obviously damage would not be helpful. Jonathan wondered if it might be possible to put something on for such youngsters, the key times would appear to be on Bank Holidays, and in the school holidays. The meeting agreed to revisit this issue in the July meeting.

Action:	Secretary to put item on agenda for July PCC members to consider possibilities
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d) Missions fundraising event

Betty Pyke is putting on a coffee morning and bric-a-brac sale on Saturday 7 July 10-12 and 2-4 to raise funds for our mission partners.

e) Deanery 'Mission Action Plan' (MAP)

Gordon Gill reported that the Deanery is required to produce a plan by September. It will be based on that of Wantage Deanery, which covers matters such as new housing development, schools and homes for older people. Jonathan explained that a key requirement was for the Deanery to explain how it proposes to lose one of the eight full-time stipendiary (clergy) posts, as it is considered that the Deanery is over-staffed, according to the 'Sheffield Formula'.