

**Minutes of a Meeting of Harwell PCC**  
held on Tuesday 3<sup>rd</sup> July 2012 at 9.30 pm in All Saints' Church, Chilton

**Present**

Mel Gibson	Jane Woolley	Jonathan Mobey
Gordon Gill	Anne Gill	(for items 1-2 and 8-11)
Georgina Greer	Peter Barclay-Watt	
Liz Roberts	Scott Cockburn	Monika Buxton
Tony Hughes	Kate Evans	

**1. Apologies for absence**

Apologies were received from Roz Shipp, Allan Macarthur.

**2. Co-option of Monika Buxton**

<b>Resolution</b>	<i>That Monika Buxton be co-opted onto the PCC</i>				
<b>Moved</b>	<i>Georgina Greer</i>	<b>Seconded</b>	<i>Tony Hughes</i>	<b>Passed</b>	<i>Unanimously</i>

[Items 4.2, and 8-11 were taken next, being those with Jonathan Mobey's name next to them on the agenda, so that Jonathan could then attend some of the All Saints' PCC meeting. These minutes, however, reflect the agenda order]

**3. Minutes of the last meetings**

The minutes of the PCC meeting on 8<sup>th</sup> May 2012 were signed as a correct record.

**4. Matters arising**

1) **Church Hall**

<b>Resolution</b>	<i>To accept the recommendation that the Church Hall Committee is formed, , that it consists of the members stated in the submitted paper, and that it reports to the PCC</i>				
<b>Moved</b>	<i>Mel Gibson</i>	<b>Seconded</b>	<i>Georgina Greer</i>	<b>Passed</b>	<i>Unanimously</i>

Anne Gill stated that a division of responsibilities between the Church Hall Committee and the Buildings Committee has not been discussed by the (now) Church Hall Committee. Tony Hughes accepted that the correspondence that he had had so far with Tim Roberts about such a division of responsibilities was not yet endorsed by the Church Hall Committee as a whole.

Action: Anne Gill to instigate discussion amongst members of the Church Hall Committee about the division of responsibilities between it and the Buildings Committee, for further discussion by the Chairs of these Committees.

The PCC noted the Church Hall Booking Form.

The PCC was broadly happy with the Church Hall Terms & Conditions of Hire document. However, Jane Woolley queried the first paragraph of Section 5, which tries to eliminate any liability for loss/damage. It is Jane's understanding that such clauses are unenforceable because we will be legally liable for losses judged to be our fault. So it is not good practice to claim otherwise in the Terms & Conditions. Jane Woolley and Tony Hughes also gave Anne Gill some typographical errors in the document.

Action: Anne Gill to take the Terms & Conditions back to the Church Hall Committee to address these points, and to resubmit for approval to the September 2012 PCC meeting.

Kate Evans raised the issue of installing a baby changing table in the Church Hall, in view of the use by Fledglings.

Action: Anne Gill to take the issue of installing a baby changing table back to the Church Hall Committee and to report back on the outcome of discussions

**2) Appointment of Churches Together in Didcot rep**

Jonathan Mobey had approached Gordon Gill about being the representative, but he is unavailable. Since Jonathan Mobey is on this group, it was agreed to leave this post vacant for the time being.

**3) Relationship that Village Hall Management Committee would like with St Matthew's**

Tony Hughes has spoken to Keith Beswick, Chair of the Village Hall Committee. Keith would like there to be a Church representative on the Committee, and for that person to be a trustee, as normal. Ideally, Keith would like this person to also be on the Church Hall Committee.

**4) Appointment of Village Hall Management Committee representative**

There were no volunteers from PCC members present.

Action: Tony Hughes to talk to the Chair of the Church Hall Committee about which member to approach about being the Village Hall Committee representative.

**5) Digital projection update**

Tony Hughes reported that progress is all going to plan. He is currently awaiting a response from one of the three potential contractors he sent a specification to. One of the potential contractors made a site visit last week and another has asked for information in a telephone call..

**6) Church security/"day visitors"**

There have continued to be problems eg inappropriate entries in the prayer book, lights being left on, etc. CCTV is not feasible. A dummy CCTV camera could be installed, but it might not take long before perpetrators realised that it was not operational. The police said that they would ask Community Support Officers to keep an eye out. The summer holidays will be the next test.

Some PCC members emphasised the need to be welcoming to all as a Church, and reported some positive interactions with the youngsters who are commonly seen around outside and in the Church. Specifically, it was suggested that Church members should be encouraged to call into St Matthew's if they are going past and have a friendly chat with any youngsters in or around the Church. Anne Gill suggested that Church members who are inclined to interact with the

youngsters in this way be invited to meet after a Sunday morning service sometime to agree a consistent approach. Anne said that she would be happy to lead such a discussion.

Action: Tony Hughes/Mel Gibson to insert a follow up note in the Sunday notice sheet and possibly in the Ridgeway Broadsheet covering the positive interactions that have occurred, to give balanced reporting of the situation, and also to refer to the willingness of people to share their experiences.

## 5. Finance Report

The Finance Report was noted and there were no comments. Thanks were expressed to Elizabeth Gill for producing the report.

## 6. Buildings Committee report

The Buildings Committee Report was noted and there were no comments.

Georgina Greer expressed her thanks to the Committee for all the work they do.

## 7. Revised PCC meeting dates 2012-13

This item was not discussed, due to the related discussion at the Combined PCC meeting immediately beforehand.

## 8. Formal thanks to St Matthew's from Scout group

Jonathan Mobey reported that he attended the Scouts AGM, at which he was asked to express the Scouts' thanks for all the Church's support, especially for use of the Church Hall.

## 9. Proposal to fly Union flag from Church tower

<b>Resolution</b>	<i>To fly the Union flag from the Church tower on</i>				
	<i>a) Friday 27<sup>th</sup> July – Sunday 12<sup>th</sup> August inclusive to mark the Olympics</i>				
	<i>b) Wednesday 19<sup>th</sup> August – Sunday 9<sup>th</sup> September inclusive to mark the Paralympics</i>				
<b>Moved</b>	<i>Jonathan Mobey</i>	<b>Seconded</b>	<i>Kate Evans</i>	<b>Passed</b>	<i>1 objection, rest in favour</i>

## 10. Possible Moonraker's Concert at St Matthew's in the autumn

The pros and cons of hosting such a concert were discussed. Moonrakers have stated in writing to Jonathan Mobey that they will ensure that we are not out of pocket if we do not make their £400 fee back in ticket sales. Mel Gibson estimated that the heating costs would be £50-70 depending on the weather. It is assumed that heating costs would not be covered by Moonraker's financial guarantee. The potential outreach aspect of such a concert was agreed to be attractive, plus there is some possibility of making a profit for Church funds.

Possible dates were discussed. The key things are to avoid the Children in Need concert by the Harwell Young Singers and school half term. Saturdays were thought preferable to Fridays due to their providing more time to set up.

<b>Resolution</b>	<i>That we will host a Moonraker's concert at St Matthew's</i>				
<b>Moved</b>	<i>Tony Hughes</i>	<b>Seconded</b>	<i>Gordon Gill</i>	<b>Passed</b>	<i>Unanimously</i>

Action: Jonathan Mobey to liaise with Moonrakers about ticket selling, publicity arrangements and a date

Action: Monika Buxton to organise publicity and ticket sales

## 11. Implementation of new 3 year PCC term

Following the resolution at the Annual meeting in April, there is a requirement to implement a three-year term for PCC members, with one third standing down/for re-election each year. It was agreed that a paper is required covering the issues, options and a recommendation. Mel Gibson and Anne Gill volunteered to work with the Secretary on this action.

Action: Jane Woolley to prepare a paper for the next meeting

## 12. Future dates

No new dates were forthcoming.

## 13. Any other business

### 1) Missions giving

A paper had been prepared by the Missions Group proposing how the St Matthew's Missions giving budget should be spent. This paper was circulated shortly before the meeting. PCC members raised the following queries:

- How many of the proposed beneficiaries are people we specifically have contact with as a church, as opposed to being organisations we have supported largely through personal contacts?
- What is the basis on which funds have been proposed and distributed?
- Some of the proposed recipients may be organisations that are quite well off and hence our support may not be that vital.
- Is it not now the job of the new World Missions sub-committee to propose how the budget is spent?

Jonathan Mobey proposed that Missions giving should now be dealt with at a Benefice level by the World Missions sub-committee. Therefore, there should be a combined (Benefice) Missions giving budget, and a combined proposal for spending it.

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Given this, PCC members declined to approve the submitted Mission giving proposal, and requested that the World Missions sub-committee brings its proposal to the next Combined meeting. It was thought that the delay need not be critical since many of the payments are not made until November.

**2) Authorisation of new Communion assistants**

<b>Resolution</b>	<i>To approve as Communion assistants those listed in the related paper with (H) next to their name or with no letter after their name</i>				
<b>Moved</b>	<i>Jonathan Mobey</i>	<b>Seconded</b>	<i>Tony Hughes</i>	<b>Passed</b>	<i>Unanimously</i>

**3) Harvest Lunch**

Anne Gill commented that having a Harvest Lunch on a Monday excludes many working people and those at school, and perhaps a Harvest Supper would be more inclusive? Anne asked that this be considered in future years' planning.

PCC members joined together in saying the Grace, and the meeting was closed.