

Minutes of a Meeting of the Combined PCCs of St Matthew's, Harwell and All Saints', Chilton, incorporating a meeting of the Joint PCC.

Held on Tuesday, 18th September 2012
at 7.45 pm in St Matthew's, Harwell

Present:

Rev Dr. Jonathan Mobey (Chairman)	Naomi Gibson
Liz Roberts	Stuart Gibson
Alex Reich	Ruth Poole
John Pigott	Monika Buxton
Georgina Greer	Kate Evans
Melvyn Gibson	Rev Pam Rolls
Tony Hughes	Scott Cockburn
Lin Kerr	Philip Garner
Jane Woolley	Liz Morris
Anne Gill	Roz Shipp
Allan MacArthur	Carol Pigott (Secretary)

1. Opening and Prayer

The Rector opened the meeting with a reading from Acts ch.16 vv 6 to 10, telling of Paul's vision of the man from Macedonia. The Holy Spirit had prevented them from taking the gospel to various other places. After the vision, they had conferred together and concluded they were meant to go into Macedonia, and great things happened once they were there.

We have so many opportunities, that we need wisdom to know which are those that God wants us to pursue.

2. Apologies for Absence

Apologies had been received from Andrew Hayes, Hazel King, and John Berry (from Chilton) and Gordon Gill and Peter Barclay-Watt (from Harwell).

3. Minutes of the Last Meeting

The minutes of the meeting of the Combined PCCs held on 3rd July 2012 were accepted as a true record, and duly signed.

4. Matters Arising from the Minutes

- a) Frequency and Format of future PCC meetings. Carol Pigott had circulated the views of herself and others, that the latest revision (attached) would be beneficial to strengthen bonds between the two PCCs, and to the Rector's family life. If the new sub-committees of the JPCC were encouraged to do their work and report back for comments between meetings, the meetings themselves should be shortened. Although most members had the use of the internet, there was no problem in providing hard copies of reports to any members without internet use. Additionally, Gordon Gill had emailed that he would like to see the Joint PCC meetings focussing on prayerfully developing a local Mission Action Plan for the benefice and working on mission outreach. Church growth and sustainability were key issues for the deanery. John Berry had also contacted her to pass on his understanding that the Combined PCC had originally consisted of the "core" members of each PCC, rather than the full membership of both PCCs. The Rector reminded the meeting of the situation relating to the Combined PCC and JPCC and said he would happily respond to John as required. It was agreed by the meeting to follow the new pattern as set, and to review the pattern in a year.

- b) PCC Away Day. The Rector reported that a key element of the day would be to build relationships with one another. The current plan is for the day to start with a devotional time of worship, and then consist of three sections. These would look at how representative of

our communities are our congregations; how could we be reaching out to them; and the final session would be spent looking at our worship services. The rector would be leading the day himself, and would be open to any other suggestions for the day's programme. The day would run from 10.00 to 4.00 pm. Lunch would be bring and share, and the Rector would check the provision of tea and coffee.

- c) Summer Holiday Club The Rector had circulated a report of the Holiday Club (attached), and spoke of the really good atmosphere that had surrounded the event. He and Dawn were very appreciative of all the help that had been provided.
- d) Chilton Welcome BBQ and Chilton Field update Philip Garner reported that the Welcome BBQ had been an enjoyable event, attended by about 30 newcomers to the village, 12 established residents, and 18 church members. He did feel that if more church members had been present, it would have enabled more interaction with the newcomers. The BBQ had been well organised, by Ruth Poole, Hazel King, and Liz Morris with Philip. He and the Rector had already visited all who had moved into the new houses. Currently 14 of the intended 275 houses are occupied, with 5 more due to be inhabited imminently.
- e) Beneficiaries of Harvest Food Collection Pam Rolls reminded the meeting that monetary gifts at Harvest had always been sent to Tear Fund, including the money raised by the sale of the fresh food offerings, (by auction in Chilton). Some other groceries were sold, but most had been given away appropriately. Last year, Harwell had given to the Didcot Food Bank, while Chilton had given to The Porch (for the homeless in Oxford) As the Porch is now well supported from other donors, Pam proposed future donations of food from both churches should be to the Didcot Food Bank. In reply to a question from Lin Kerr, regarding the comparative need of Tear Fund now, the Rector said that this type of giving would be coming under the review of the new World Mission subcommittee. Liz Roberts informed the meeting that the Food Bank would only accept items within at least 6 months of their "best before" date. It was agreed that some discretion should be exercised, regarding what should be sold.

The Rector proposed future tinned and dried goods should be given to Didcot Food Bank. Seconded Ruth Poole, accepted unanimously.

- f) Carol Service Dates/Format The Rector confirmed the dates for Christmas Services to be

Sunday 9 th Dec	Harwell Carol Services	4.00 pm and 6.15 pm
Sunday 16 th Dec	Chilton Carol Services	4.00 pm and 6.30 pm
Monday 24 th Dec	Harwell Crib Service	3.00 pm
Monday 24 th Dec	Chilton H.C.	10.00 pm
Monday 24 th Dec	Harwell H.C.	11.30 pm

- g) Carol Singing Dates Pam Rolls proposed that Carol Singing in Chilton would be 6.30 to 8.00 pm on Monday 17th Dec, starting at the lych-gate, and concluding at a home in Chilton, and 8.00 to 9.30 pm on Thursday 20th Dec at the Rose and Crown. She would check with the hosts for both events that these dates were suitable. In Harwell, the Rector would ask Frances Taylor if she was prepared to organise the Carol Singing including a visit to Cherry Tree Court.

5. Subcommittees of the JPCC

The following items were discussed (and approved) by all present, before being put to the vote of the members of the JPCC. Those present, and eligible to vote were Rev Dr Jonathan Mobey, Rev Pam Rolls, Naomi Gibson, Tony Hughes, Mel Gibson, Allan MacArthur, Jane Woolley, Liz Morris and Carol Pigott.

- a) Approval of General Terms of Reference The Rector had circulated a paper for approval, detailing the powers and terms of reference that would be common to all subcommittees. The Rector thought these were good working titles, but that the names- especially those for

“Outreach & Nurture” and “Communications & Operations” – could be reviewed by the subcommittees themselves later, with any alternatives put to the JPCC in due course. Philip Garner suggested these could be looked at on the PCC Away Day. Under Item 3), considering membership, Jane Woolley suggested there should be a minimum size of 4 members for each. This was agreed by the full meeting, and the General Terms amended accordingly.

The General Terms of Reference were voted on by the JPCC, and accepted unanimously.

b) Approval of Individual Terms of Reference

- (i) Communications and Operations
- (ii) Outreach and Nurture
- (iii) World Mission
- (iv) Worship Services
- (v) Youth and Families

All the above papers had been circulated, and were discussed individually. It had been agreed that, for Youth and Families, under “Scope and Function”, the activity “Mums and Toddlers” should be changed to “Carers and Toddlers”. All the papers had then been agreed by the full meeting.

The Individual Terms of Reference were each voted on by the JPCC, and accepted unanimously.

- c) Subcommittee Membership Update The Rector presented the current list of membership of these subcommittees (attached) for noting, with the addition of Michelle Walker for the Worship Services Group. He confirmed that suggestions of suitable members could be made to the Chairs

6. Stewardship Campaign

The Rector reported that there had been two meetings of the Stewardship Group, with the second meeting producing a letter from the Treasurers, and a response form. These had been circulated, and would be printed the next day, ready for distribution on the following Sunday. Liz Roberts suggested the wording of the letter could have included a paragraph saying what is being done to economize on our own part; for example St Matthew’s is hiring out the hall. Tony Hughes would like to see mention of our reserves, and the constraints governing them. The Rector would add these to the Question and Answer section, and edit the letter according to the suggestions of the meeting. This would be circulated electronically for further editing and approval by the JPCC prior to printing.

7. Secretary for Combined PCC

There will be 4 meetings of the Combined PCC a year, under the revised pattern, and Carol Pigott asked for a volunteer to take on the role of secretary. Someone might be co-opted to do this. Currently, she and Jane Woolley were acting alternately, but it would be more efficient to have a single secretary.

The Rector reported that the new Communion Assistants had all been authorized by the Bishop of Reading

There being no other business, the meeting closed at 9.45 pm

Date of next meeting of Combined PCC: Tuesday 27th November in Chilton at 7.45 pm

.....Chairman

Carol Pigott
Secretary

JPCC Subcommittees' Membership – last updated 18th September 2012

Comms & Ops

Alice Gardiner
Mel Gibson
Stuart Gibson
Nikki Glover
Lin Kerr
Joshua Manning
Liz Roberts (Chair)
Ian Thompson (Vice-Chair)
Carolyn Vickers
Matt Webb

Outreach & Nurture

Peter Barclay-Watt
Judy Burbage
Philip Garner
Andrew Hayes (Chair)
Heather House
Joan Impey
Audrey Slater
Frances Taylor (Vice-Chair)

World Mission

Peter Barclay-Watt
Sid Gale (Vice-Chair)
Georgina Greer
Pam Rolls (Chair)

Worship Services

David Evans
Kate Evans
Georgina Greer
Stephen Launchbury
Jonathan Mobey (Chair)
Alex Reich
Pam Rolls (Vice-Chair)
Michelle Walker

Youth & Families

Scott Cockburn
Georgie Doman
Naomi Gibson (Vice-Chair)
Anne Gill
Vicky MacArthur (Chair)
Dawn Mobey
Tim Paget
Ruth Poole